

St. John's Parish Annual Meeting

January 22, 2023



Reunión Anual de la Parroquia San Juan

22 de enero 2023



ST. JOHN'S EPISCOPAL PARISH

16 Church Street

Waterbury, CT 06702

203-754-3116

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FaceBook: St. John's Episcopal Church, Waterbury CT



VISION STATEMENT

St. John's Episcopal Church is an open, inclusive, God-centered parish:

Recognizing Christ in every person, supporting each individual's Spiritual Journey, nurturing all God's children in the peace of the Lord.
Creating a community of sacramental worship, hospitality, and compassion.

Empowering people to serve and minister, reaching out to heal and make new the broken world, proclaiming God's promise in truth and courage.

VISION

Iglesia Episcopal San Juan es una parroquia abierta, inclusiva, centrada en Dios:

Reconociendo a Cristo en cada persona, apoyando el viaje espiritual de cada individuo, cuidando todos los hijos de Dios en la paz del Señor.
Creando a una comunidad de cultos sacramental, hospitalidad y compasión.

Capacitando a las personas para servir y ministrar, tendiendo la mano para sanar y hacer nuevo al mundo roto, proclamando la promesa de Dios en la verdad y el coraje.

AGENDA

- | | | |
|---|---|--|
| <ul style="list-style-type: none"> ◇ Adoption of the Roll of Voting Members and establishment of a quorum ◇ The 2023 Annual Meeting of St. John’s Parish convened ◇ Vestry Elections and Acknowledgment of departing Vestry Members ◇ Approval of the Minutes of the 2022 Annual Parish Meeting ◇ 2022 Financial Report ◇ Presentation of the 2023 Budget ◇ Senior Warden Report ◇ Junior Warden Report ◇ Questions/Comments ◇ Adjournment until January 28, 2024 | <p>.....Mr. Ken Baranoski.....
Senior Warden</p> <p>Mr. John Decker
Treasurer</p> <p>.....Mr. Ken Baranoski.....
Senior Warden</p> <p>....Mr. Don Pomeroy.....
Junior Warden</p> <p>.....Mr. Ken Baranoski.....
Senior Warden</p> | <ul style="list-style-type: none"> ◇ Aprobación de la lista de los miembros votantes y el establecimiento del quórum ◇ La Reunión Anual del 2023 de la Parroquia San Juan se convocada ◇ Elecciones de la Junta Parroquial y Reconocimiento de Junta Parroquial Los miembros que están dejando ◇ Aprobación de las Minutas de la Reunión Anual de la Parroquia del 2022 ◇ Informe Financiero del 2022 ◇ Presentación del Presupuesto para el 2023 ◇ Informe-Senior Warden ◇ Informe-Junior Warden ◇ Preguntas/Comentarios ◇ Se levanta hasta el 28 de enero del 2024 |
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Building Security (Volunteer Sextons)	15	Seguridad de edificio (Sexton voluntario)
Card Ministry	15	Ministerio Card
Finance/Executive Council	15	Finance/Executive Council
Hispano-Latino Ministry	15	Ministerio Hispano-Latino
House Committee	16	Comité de la Casa
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Outreach	17	Alcance
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2023 VOTING LIST - St. John's Episcopal Church, Waterbury

Jay Anthony	Unita Gray	Ramon Polanco
Leonila Aquino	Sarah Haines	Donald Pomeroy
Jorge Astacio	Katherine Haines Geffert	Linda Pomeroy
Joe Atkins	Gale Hamilton	Sherrie Richards
Janice Baranoski	Bonnie Havery	Marta Rivera
Kenneth Baranoski	Robert Havery	Joyce Romano
Robert Baranoski	Samuel Hernandez	Sonia Samalot
Lorraine Barker	Marcia Holroyd	Sharon Samela
Wonder Barratt	Jeanne-Marie Hudson	Roberta Santa Maria
Sheila Basile	Paul Hudson	Maria Santana
Gabrielle Benjamin	Joan Huggins	Sondra Scipio
Gertrude Benjamin	Patrece John	Andrew Skipp
Israel Benjamin	Emerita Julbe	George Stevens
Jasmine Benjamin Jeffrey	Bernice July	Norma Stevens
Christine Borocho	Peter Kellogg	Josephine Thibodeau
Elaine Browning	Holly Kosky	Nalda Vigezzi
Adamay Budhram	Brian Ladden	Neva Vigezzi
Lorene Castle	Lucylle Ladden	Alfred Leo Webber
Maria Coffin	Ede-Jo Madden	Brenda Webber
Librada Colon	Evelyn Maldonado	Christopher Webber
Altagracia De Jesus	Gerard McDonald	Jordan Webber
John Decker	Karen Minkler	Michelle Webber
Maria Dominguez	Rosemary Minkler	Shelby Webber
Ena Dover	Steven Minkler	
Evanson Dover	Janet Mitchell	
Rob Duguay	Cinthya Montalvo	89 names
Lois Dunlap	Cheryl Moody	15% quorum: 14
Nancy Ferrarese	Stephen Moody	
Luis Garcia	Jude Morrissey	
Donna Gervickas	Madeline Morrissey	
Peter Gervickas	Elizabeth Nunez	
Armando Gonzalez	Richard Paniagua	
Eric Gotay	Rosa Penalo	

Elected Leaders and Vestry appointed replacements (as of January 1, 2023)

Office	Name	Term Expires (after Annual Meeting)
Senior Warden	Ken Baranoski	2023
Junior Warden	Don Pomeroy	2023
Treasurer	John Decker	2023
Parish Clerk	Linda Pomeroy	2023
Assistant Parish Clerk	Lorene Castle	2023
Vestry:	Gerard McDonald	2023
	Rob Duguay	2023
	Andrew Skipp	2023
	George Stevens	2023
	Samuel Hernandez	2023
	Neva Vigezzi	2023
	Jorge Astacio	2025
	Sherrie Richards	2025
	Michelle Webber	2025
Delegates to Diocesan Convention:	Marian Carroll Karen Minkler Don Pomeroy (alternate)	2023
Northwest Region Representative:	<i>vacancy</i>	

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Committee Chairs and Coordinators (as of December 31, 2022)

Altar Flower Ministry	Linda Pomeroy
Altar Guild	Linda Pomeroy
Building Security (Volunteer Sextons).....	Don Pomeroy
Card Ministry	Sarah Haines
Finance Council	Ken Baranoski
House Committee	Don Pomeroy
Lay Eucharistic Visitors	<i>vacancy</i>
Music Ministry	Brian Ladden
Outreach Committee	Donna Gervickas
Website/Social Media	Sherrie Richards

St. John's Staff

Priest-in-Charge *vacancy*

The Rev. Armando Gonzalez, Hispanic-Latino Missional Priest

Cindy Runge, Parish Administrative Assistant

Joe Seaman, Sexton

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Report of the Nominating Committee

Vestry Roster 2023-2024

Office	Name	Term Expires (after Annual Meeting)
Senior Warden	Ken Baranoski	2024
Junior Warden	Don Pomeroy	2024
Treasurer	John Decker	2024
Parish Clerk	Linda Pomeroy	2024
Senior Vestry:	Michelle Webber	2024
	Sherrie Richards	2024
	Jorge Astacio	2024
Junior Vestry:	Rob Duguay	2025
	Andrew Skipp	2025
	George Stevens	2025
Sophomore Vestry:	Neva Vigezzi	2026
	Gerard McDonald	2026
	Juan Torres	2026

Note: Thank you to those Vestry members who were willing to extend their terms to fill vacancies.

Delegates to Diocesan Convention:	<i>vacancy</i> <i>vacancy</i> Karen Minkler (alternate)	2024
Northwest Region Representative:	<i>vacancy</i>	2024

St. John's Parish Annual Meeting Minutes from January 23, 2022

This meeting was held by both virtual and in person participation.

With a quorum present, the annual meeting of St. John's Parish was called to order at 10:20 AM by the Sr. Warden, Ken Baranoski.

A motion was made by George Stevens and 2nd by Andrew Skipp to accept the voting list as presented with the additional name of Jorge Astacio. All in favor.

Ken Baranoski then thanked those going off Vestry, Ken Cabatingan and Scott Miller, for their service. He also thanked the officers and other Vestry members for their continued support.

Andrew Skipp presented the Nominating Committee Report:

Officers: Sr. Warden – Ken Baranoski
Jr. Warden – Don Pomeroy
Treasurer – John Decker
Clerk – Linda Pomeroy

Vestry members fulfilling their terms are: Gerard McDonald, Andrew Skipp, Rob Duguay, George Stevens, Samuel Hernandez, and Neva Vigezzi.

Joining the vestry for 3 years: Michelle Webber, Sherrie Richards and Jorge Astacio.

Delegates to Diocesan Convention: Marian Carroll and Karen Minkler. Don Pomeroy is the alternate.

Being no further nominations, a motion was made by Marian Carroll to accept the Nominating report as presented. It was 2nd by Donna Gervickas and all were in favor.

The minutes of the 2021 Annual presented. As there were no corrections or additions, a motion was made by Don Pomeroy and 2nd by Andrew Skipp to accept the minutes as presented. All in favor.

Treasurer's Report: Due to the absence of the treasurer, the treasurer's report was presented as found in the Annual Report. This report is created by the Finance Council and accepted by the Vestry. Rob Duguay made a motion to accept the report as presented and 2nd by Gerard McDonald. All in favor.

Ken Baranoski, Sr. Warden, started his report by stating that it was a challenging year as we dealt with the pandemic. He went on to commend the work of the staff, the officers, the outreach committee and all the other groups that have continued to do the work of the Parish during these difficult times.

Don Pomeroy, Jr. Warden, reported on the many things that the House Committee did in the past year. They are in the written report. Don also publicly thanked Joe Seaman for all the work he has done around the Parish House and in the Church proper. Joe is a self starter and looks for things he can do to improve our appearance. He also thanked Cindy Runge, our office administrative assistant, for all her work, usually above and beyond her duties. Don also asked for help with changing light bulbs in the chandeliers in the Sanctuary.

As there was no further business, a motion was made by Jay Anthony to adjourn. Donna Gervickas 2nd the motion. All in favor. Meeting adjourned at 10:45 AM.

Respectfully submitted,

Linda Pomeroy
Parish Clerk

Parish Statistics 2022

Baptisms

Erica Garcia Corona
Jacob Matos
Alonso Raymond Montero
Micah Jameson Webber
Addalym Grace Perna
Zyair Rodriguez
Jonathan Caivinagua
Jaxon Caivinagua
Alan Eloy Torres Lopez
Leonardo Najera
Michael James Dunn
Nathan Joel Montiel

Burials

Joanne Plunske
Nestor Nazario
Mary E. Terrell
Mary Major
Harry Major
Steven Craig Lyons

Confirmations

none

Marriages

none

Senior Warden's Message

Hello once again, my St. John's family! It's been yet another year dealing with the pandemic, though it seems we've turned a corner. Things are kind of getting back what is a "new" normal, for which I am very grateful. We are celebrating services in person again, even having a bit of coffee-and after, and Sunday School is back in session.

And then Fr. Mike retired. A much-deserved accomplishment to be sure! I daresay Fr. Mike will be sorely missed by all. His warm assurances, his firm guidance, and his humorous anecdotes through youthful Irish eyes are just a few of the many things that will stay with me. The old saying "you never know what you have until it's gone" has never rung more true for me.

Which brings me to what do have – each other. Both in-person and on-line. Both English speaking and Spanish speaking. We are truly a people of all color, ethnicity, and orientation. Only together as one Parish, through our collective generosity, compassion, and caring, can we continue to move forward to better serve our community through Christ our Lord.

We've made great strides in our plans to convert the Parish House into 14 apartments and have much more to do. We've only just started the effort to raise the funds required replace the roof there, which needs to be done no matter what we do with that building. The Executive Council, through Peter Saros, has begun conversations with other Faith Based organizations that may be able to help us.

Your Vestry and I are working closely with the Diocese to find us a new Priest. There are many congregations across Connecticut in our shoes, and at this time there just are not a lot of Priests looking for a Parish. Thankfully I was finally able to find a few Supply Clergy to help us celebrate the Eucharist. This will take some of the burden off of our dear Fr. Armando, who is a true blessing to St. John's! Though this process is a long and arduous road we must travel, it is also one filled with great hope!

And so it is an exciting time to be a part of St. John's Waterbury! We are in the midst of many new beginnings, and I deeply thank all of those that are and have been involved. As you will see throughout this report, there are several other ministries that are in need of your support and involvement.

I extend an invitation to one and all to get involved. Take an active role in the rebirth of St. John's! We can not do it without you!

Yours sincerely,
Ken Baranoski, Sr. Warden

Mensaje del Senior Warden

¡Hola una vez más, mi familia de San Juan! Ha sido otro año más lidiando con la pandemia, aunque parece que hemos doblado una esquina. Las cosas están volviendo a lo que es una "nueva" normalidad, por lo que estoy muy agradecido. Estamos celebrando los servicios en persona nuevamente, incluso tomando un poco de café, y después, y la Escuela Dominical está de vuelta en sesión.

Y luego el P. Mike se retiró. ¡Un logro muy merecido, sin duda! Me atrevo a decir que el P. Mike será muy extrañado por todos. Sus cálidas garantías, su firme guía y sus anécdotas humorísticas a través de los jóvenes ojos irlandeses son solo algunas de las muchas cosas que se quedarán conmigo. El viejo dicho "nunca sabes lo que tienes hasta que se ha ido" nunca ha sonado más cierto para mí.

Lo que me lleva a lo que sí tienen: el uno al otro. Tanto presencial como on-line. Tanto de habla inglesa como de habla española. Somos verdaderamente un pueblo de todo color, etnia y orientación. Solo juntos como una parroquia, a través de nuestra generosidad, compasión y cuidado colectivos, podemos continuar avanzando para servir mejor a nuestra comunidad a través de Cristo nuestro Señor.

Hemos hecho grandes avances en nuestros planes para convertir la Casa Parroquial en 14 apartamentos y tenemos mucho más que hacer. Acabamos de comenzar el esfuerzo para recaudar los fondos necesarios para reemplazar el techo allí, lo que debe hacerse sin importar lo que hagamos con ese edificio. El Consejo Ejecutivo, a través de Peter Saros, ha comenzado conversiones con otras organizaciones basadas en la fe que pueden ayudarnos.

Su Junta Parroquial y yo estamos trabajando estrechamente con la Diócesis para encontrarnos un nuevo sacerdote. Hay muchas congregaciones en todo Connecticut en nuestros zapatos, y en este momento simplemente no hay muchos sacerdotes buscando una parroquia. Afortunadamente, finalmente pude encontrar algunos clérigos de suministros para ayudarnos a celebrar la Eucaristía. ¡Esto quitará parte de la carga de nuestro querido P. Armando, que es una verdadera bendición para San Juan! Aunque este proceso es un camino largo y arduo que debemos recorrer, ¡también está lleno de gran esperanza!

¡Y, por lo tanto, es un momento emocionante para ser parte de St. John's Waterbury! Estamos en medio de muchos nuevos comienzos, y agradezco profundamente a todos los que están y han estado involucrados. Como verán a lo largo de este informe, hay varios otros ministerios que necesitan su apoyo y participación. Extiendo una invitación a todos y cada uno para que se involucren. ¡Toma un papel activo en el renacimiento de San Juan! ¡No podemos hacerlo sin ti!

Muy atentamente,
Ken Baranoski, Sr. Warden

Treasurer's Report

This year has been nothing but a challenge for all of us. We each have been faced with so many obstacles financially and emotionally. But as with any challenge, St John's weathered this financial storm. As 2023 begins we see that this storm has yet to pass but I am confident this church will get through it.

We began 2022 with anticipated deficit over \$128,000. By year end we reduced the deficit by over \$67,000. This all could not have been done without the help from the Diocese, parish, and staff.

So far this year we have received twenty-eight pledge forms totaling \$73,150. I ask that the parish keeps helping in any way possible for the future of this church. Your donations in addition to investments is what keeps this church open and functioning.

The Vestry has approved the 2023 budget which includes a deficit of \$189,900. The Vestry also approved a plan to help this deficit. We will be withdrawing the allowed amount from our Budde Fund based on the recommendation of the diocese. The cash balance at the end of 2022 will also be carried over to offset the deficit. Lastly grants from the Diocese and the continued donations and pledges will also help bring the deficit down throughout the year.

I want to thank the Vestry, Executive-Finance Council, and all the individuals who have helped throughout the year to keep the church financially stable.

As I look back at 2022, I cannot be more thankful of what St John's showed throughout the year. It shows that the St John's family is dedicated and willing to help even during tough times.

Thank You.
John Decker, Treasurer

Budget Reports Year End 2022

1:34 PM
01/19/23
Cash Basis

**St. John's Parish
Balance Sheet
As of December 31, 2022**

	<u>Dec 31, 22</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · Cash and Cash Equivalents	
1004 · BOA General Operating-9273	61,638.44
1005 · Specified Use-9099	
1015 · Specified Use Subaccounts	
1016 · Outreach Funds	6,234.04
1017 · Saint John's Wings	4,719.10
1018 · Wheeler Fund	333.81
1019 · Music Ministry	4,883.10
1020 · Altar Flowers	9,605.86
1021 · Organ Fund	6,242.96
1022 · Fundraisers	1,543.78
1023 · Curtin Children's Fund	649.71
1024 · Columbarium Maintenance	763.80
1026 · 275th Anniversary Fund	27,441.39
1027 · Earth Ministry	405.67
1028 · Memorial	10,426.03
1029 · Major Gifts Campaign	1,940.25
1030 · Theological Education	4,970.04
1031 · Capital	79.63
1040 · Latino Ministerio	40.94
1041 · Burrall Close Fund	395.16
1042 · Parish House Roof Fund	27,000.00
Total 1015 · Specified Use Subaccounts	107,675.27
Total 1005 · Specified Use-9099	107,675.27
1010 · Petty Cash	40.00
1035 · FD Community Credit Union	64,454.28
1055 · Rector's Discretionary Fnd 1122	3,330.13
Total 1000 · Cash and Cash Equivalents	237,138.12
Total Checking/Savings	237,138.12
Total Current Assets	237,138.12
Fixed Assets	
1400 · Land & Buildings	7,438,947.00
1410 · Furniture & Equipment	50,677.68
Total Fixed Assets	7,489,624.68
Other Assets	
1450 · Endowment Funds	
1452 · Budde Fund #04653	455,123.99
1455 · Designated Funds #04656	
Burrall Close	129,348.12
Griffith Outreach	131,073.10
Lucy R. Smith Th Ed	112,790.81
Wheeler Music	24,654.62
Total 1455 · Designated Funds #04656	397,866.65
Total 1450 · Endowment Funds	852,990.64
Total Other Assets	852,990.64
TOTAL ASSETS	8,579,753.44

Budget Reports Year End 2022 (continued)

1:34 PM
01/19/23
Cash Basis

**St. John's Parish
Balance Sheet
As of December 31, 2022**

	<u>Dec 31, 22</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2040 · Refundable Key Deposit	400.00
2105 · Payroll Liabilities	1,143.58
Total Other Current Liabilities	<u>1,543.58</u>
Total Current Liabilities	1,543.58
Long Term Liabilities	
2200 · Loans	
2203 · Diocesan Loan 2020	43,256.19
Total 2200 · Loans	<u>43,256.19</u>
Total Long Term Liabilities	<u>43,256.19</u>
Total Liabilities	44,799.77
Equity	
3900 · Retained Earnings	8,824,434.33
Net Income	<u>-289,480.66</u>
Total Equity	<u>8,534,953.67</u>
TOTAL LIABILITIES & EQUITY	<u><u>8,579,753.44</u></u>

Budget Reports Year End 2022 (continued)

1:37 PM

01/19/23

Cash Basis

**St. John's Parish
Profit & Loss Budget Performance
December 2022**

	<u>Dec 22</u>	<u>Budget</u>	<u>Jan - Dec 22</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Ordinary Income/Expense					
Income					
4000 · INCOME					
4010 · Pledges/Offerings					
4011 · Plate offering	1,481.00	833.33	8,880.73	10,000.00	10,000.00
4012 · Pledge Current	6,100.00	8,500.00	87,389.67	102,000.00	102,000.00
4014 · Easter offering	0.00	0.00	889.00	500.00	500.00
4015 · Christmas offering	935.00	500.00	1,107.00	500.00	500.00
4016 · Special services	13.00	83.33	1,122.21	1,000.00	1,000.00
4018 · Pledge Following Year	0.00		4,000.00		
Total 4010 · Pledges/Offerings	8,529.00	9,916.66	103,388.61	114,000.00	114,000.00
4020 · Donations					
4021 · Parking lot	1,297.00	541.67	10,870.00	6,500.00	6,500.00
4022 · Room Donations	1,103.00	625.00	11,692.00	7,500.00	7,500.00
4023 · Grants	18,914.00	2,250.00	43,664.00	27,000.00	27,000.00
4024 · General Donations	1,000.00	208.33	1,515.00	2,500.00	2,500.00
4027 · Elton-Chipman	3,467.52	1,833.33	32,611.15	22,000.00	22,000.00
Total 4020 · Donations	25,781.52	5,458.33	100,352.15	65,500.00	65,500.00
4095 · Miscellaneous	0.00		0.00		
Total 4000 · INCOME	34,310.52	15,374.99	203,740.76	179,500.00	179,500.00
4060 · Dividends and Interest	0.00	41.67	210.04	500.00	500.00
Total Income	34,310.52	15,416.66	203,950.80	180,000.00	180,000.00
Gross Profit	34,310.52	15,416.66	203,950.80	180,000.00	180,000.00
Expense					
6000 · DISBURSEMENTS					
6100 · Salaries & Benefits					
6110 · Insurance					
6113 · Workers Comp Insurance	50.82	41.67	574.15	500.00	500.00
Total 6110 · Insurance	50.82	41.67	574.15	500.00	500.00
6125 · Rector & Asst.					
6134 · Clergy Housing	0.00	1,815.17	15,079.86	21,782.00	21,782.00
6125 · Rector & Asst. - Other	0.00	0.00	0.00	0.00	0.00
Total 6125 · Rector & Asst.	0.00	1,815.17	15,079.86	21,782.00	21,782.00
6126 · Sexton & Assistants	2,194.00	1,950.00	18,267.70	23,400.00	23,400.00
6127 · Musicians	1,100.00	833.33	7,400.00	10,000.00	10,000.00
6128 · Office Administration	3,631.83	2,192.67	25,704.26	26,312.00	26,312.00
6130 · FICA (Employer's)	445.67	316.92	3,363.85	3,803.00	3,803.00
6132 · Pensions	366.30	487.17	2,848.63	5,846.00	5,846.00
6133 · Professional/Travel	0.00	41.67	0.00	500.00	500.00
6135 · Continuing Education	0.00	62.50	0.00	750.00	750.00
6150 · Casual Labor					
6151 · Supply/contract clergy	1,643.20	1,780.33	21,561.60	21,364.00	21,364.00
Total 6150 · Casual Labor	1,643.20	1,780.33	21,561.60	21,364.00	21,364.00
Total 6100 · Salaries & Benefits	9,431.82	9,521.43	94,800.05	114,257.00	114,257.00
6200 · Buildings					
6238 · Property Insurance	4,310.71	4,213.33	48,546.87	50,560.00	50,560.00
6239 · Fuel, Electric, Water	3,644.61	2,380.00	30,137.78	28,560.00	28,560.00

Budget Reports Year End 2022 (continued)

1:37 PM
01/19/23
Cash Basis

**St. John's Parish
Profit & Loss Budget Performance
December 2022**

	<u>Dec 22</u>	<u>Budget</u>	<u>Jan - Dec 22</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
6240 · Maintenance					
6241 · Maintenance & Repairs	1,522.42	3,750.00	28,829.47	45,000.00	45,000.00
6242 · Major Repairs	0.00		360.00		
6244 · Snow Removal	0.00	2,000.00	5,645.00	10,000.00	10,000.00
Total 6240 · Maintenance	<u>1,522.42</u>	<u>5,750.00</u>	<u>34,834.47</u>	<u>55,000.00</u>	<u>55,000.00</u>
6250 · Parish Hall					
6251 · Architectural Drawings	0.00		65,780.00		
6250 · Parish Hall - Other	0.00		40,630.40		
Total 6250 · Parish Hall	<u>0.00</u>	<u></u>	<u>106,410.40</u>	<u></u>	<u></u>
Total 6200 · Buildings	<u>9,477.74</u>	<u>12,343.33</u>	<u>219,929.52</u>	<u>134,120.00</u>	<u>134,120.00</u>
6300 · Office Expenses					
6301 · Accounting/Bookkeeping	1,785.10	750.00	7,987.85	9,000.00	9,000.00
6302 · Audits	0.00	0.00	750.00	2,000.00	2,000.00
6303 · Bank Fees	15.00	22.00	180.00	264.00	264.00
6315 · Office, General	730.78	625.00	8,541.61	7,500.00	7,500.00
6325 · Payroll Preparation					
6311 · Payroll Expenses	0.00		0.00		
Total 6325 · Payroll Preparation	<u>0.00</u>	<u></u>	<u>0.00</u>	<u></u>	<u></u>
6327 · Property Tax	0.00		174.26		
6300 · Office Expenses - Other	0.00		10,100.00		
Total 6300 · Office Expenses	<u>2,530.88</u>	<u>1,397.00</u>	<u>27,733.72</u>	<u>18,764.00</u>	<u>18,764.00</u>
6400 · Parish Programs					
6452 · Christian Formation	0.00	41.67	0.00	500.00	500.00
6454 · Parish Development	0.00	83.33	87.93	1,000.00	1,000.00
6456 · Liturgical Supplies	122.18	62.50	631.64	750.00	750.00
6457 · Music & Choir	0.00	0.00	254.00	350.00	350.00
6458 · Maint. of Instruments	0.00	250.00	3,208.62	3,000.00	3,000.00
6459 · Publications	0.00	16.67	154.00	200.00	200.00
6460 · Publicity & Advertising	64.00	41.67	479.00	500.00	500.00
6461 · Outrider	0.00		0.00		
6462 · Stewardship	261.09	0.00	816.96	600.00	600.00
6463 · Parish Hospitality	0.00	62.50	289.61	750.00	750.00
6471 · Family Ministry Development	0.00	41.67	0.00	500.00	500.00
6472 · Marketing - Church Growth	0.00	41.67	0.00	500.00	500.00
6473 · LGBTQ Ministry Development	0.00	41.67	0.00	500.00	500.00
6400 · Parish Programs - Other	775.00		775.00		
Total 6400 · Parish Programs	<u>1,222.27</u>	<u>683.35</u>	<u>6,686.76</u>	<u>9,150.00</u>	<u>9,150.00</u>
6500 · Mission					
6567 · Diocesan Pledge	1,728.69	2,112.00	20,744.28	25,344.00	25,344.00
Total 6500 · Mission	<u>1,728.69</u>	<u>2,112.00</u>	<u>20,744.28</u>	<u>25,344.00</u>	<u>25,344.00</u>
6600 · Other Disbursements					
6611 · Diocesan Loan 2020 interest	127.43	127.43	1,473.41	1,612.12	1,612.12
6612 · Diocesan Loan 2020 principal	0.00	436.22	0.00	5,151.68	5,151.68
Total 6600 · Other Disbursements	<u>127.43</u>	<u>563.65</u>	<u>1,473.41</u>	<u>6,763.80</u>	<u>6,763.80</u>
6000 · DISBURSEMENTS - Other	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total 6000 · DISBURSEMENTS	<u>24,518.83</u>	<u>26,620.76</u>	<u>371,377.74</u>	<u>308,398.80</u>	<u>308,398.80</u>
Total Expense	<u>24,518.83</u>	<u>26,620.76</u>	<u>371,377.74</u>	<u>308,398.80</u>	<u>308,398.80</u>
Net Ordinary Income	<u>9,791.69</u>	<u>-11,204.10</u>	<u>-167,426.94</u>	<u>-128,398.80</u>	<u>-128,398.80</u>

Budget Reports Year End 2022 (continued)

1:37 PM
01/19/23
Cash Basis

**St. John's Parish
Profit & Loss Budget Performance
December 2022**

	<u>Dec 22</u>	<u>Budget</u>	<u>Jan - Dec 22</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Other Income/Expense					
Other Income					
8000 · Investment					
8002 · Budde Fund	-15,766.40		-74,597.83		
8005 · Designated Funds	-13,785.72		-63,507.34		
Total 8000 · Investment	-29,532.12		-138,105.17		
8500 · Ministries Income					
8501 · Altar Flowers	130.00		910.00		
8502 · Outreach	100.00		100.00		
8503 · Fundraiser	0.00		200.00		
8507 · Memorial Fund	500.00		1,420.00		
8509 · Organ Fund	0.00		1,000.00		
Total 8500 · Ministries Income	730.00		3,630.00		
8700 · Rectors Discretionary Income	15.00		1,327.08		
8800 · Parish House Roof Campaign	25,000.00		27,000.00		
Total Other Income	-3,787.12		-106,148.09		
Other Expense					
8300 · Ministries Expenditures					
8301 · Altar Flowers	29.98		567.90		
8302 · Outreach	1,200.00		9,425.00		
8305 · Wheeler Fund	200.00		200.00		
8309 · Saint Johns Wings	100.00		100.00		
8313 · Memorial	0.00		4,412.73		
Total 8300 · Ministries Expenditures	1,529.98		14,705.63		
8400 · Rector's Discretion. Fnd Expens	0.00		1,200.00		
Total Other Expense	1,529.98		15,905.63		
Net Other Income	-5,317.10		-122,053.72		
Net Income	4,474.59	-11,204.10	-289,480.66	-128,398.80	-128,398.80

2023 Budget St. John's Parish, Waterbury, CT

Vestry approved 12/2022

INCOME

line #	item	amount
4011	Plate offering	10,000.00
4012	Pledged	90,000.00
4014	Easter offering	500.00
4015	Christmas offering	500.00
4016	Special services	2,000.00
	Total - Pledges/Offerings	\$103,000.00
4021	Parking lot	8,000.00
4022	Room Donations	10,000.00
4023	Grants	40,200.00
4024	General Donations	2,500.00
4027	Elton/Chipman Funds	22,000.00
	Total - Donations	\$82,700.00
	Endowment Investment Withdrawal	
	Total - Investment Income	\$0.00
4060	Interest Income	500.00
	Total - Other	\$500.00
	TOTAL INCOME	\$186,200.00

DISBURSEMENTS

line #	item	amount
6125	Rector & Supply (Salary)	0.00
6134	Clergy Housing	10,891.00
6126	Sexton & Assistants	26,000.00
6127	Music Ministry	10,000.00
6128	Office Administration	28,600.00
6130	FICA (Employer's Share)	4,177.00
6113	workers comp insurance	500.00
6132	Pensions	2,730.00
6133	Professional/Travel	250.00
6135	Continuing Education	375.00
6151	Casual Labor: Supply/Contract Clergy	42,000.00
	Total - Salaries & Benefits	\$125,523.00
6238	Property Insurance	60,000.00
6239	Fuel, Electric & Water	50,000.00
6241	Maintenance & Repairs	55,000.00
6244	Snow Removal	10,000.00
	Total - Buildings	\$175,000.00
6325	Payroll Preparation	2,000.00
6301	Accounting/Bookkeeping	4,500.00
6303	Bank fees	264.00
6302	Audits	2,000.00
6315	Office Expenses	7,500.00
	Total - Office Admin.	\$16,264.00
6452	Christian Formation	500.00
6463	Parish Hospitality	750.00
6471	Family Ministry Development	500.00
6472	Marketing- Church Growth	500.00
6473	LGBTQ Outreach	500.00
6456	Liturgical Supplies	750.00
6457	Music & Choir	350.00
6458	Maintenance of Instruments	3,500.00
6454	Parish Development	18,000.00
6459	Publications	200.00
6460	Publicity and Advertising	500.00
6462	Stewardship	600.00
	Total - Parish Program Supplies	\$26,650.00
6567	Diocesan Pledge	\$25,899.00
	Diocesan Loan Repayment	6,764.00
	Total - Other	\$6,764.00
	TOTAL DISBURSEMENTS	\$376,100.00
	TOTAL INCOME	\$186,200.00
	TOTAL DISBURSEMENT	\$376,100.00
	SURPLUS/(DEFICIT)	(\$189,900.00)

ALTAR FLOWER MINISTRY

The Altar Flower Ministry does not exist as a formal committee. I have taken on this Ministry and have made a few silk flower arrangements to be used throughout the year. Fresh flowers are used during both the Easter and Christmas Holidays.

I would like to thank those who have volunteered to come in at Easter and Christmas to help with the placement of flowers and the Greening of the Church for Christmas.

If anyone is interested in placing fresh flowers on the Alter on any given Sunday, please contact Cindy in the Parish Office and let her know.

Respectfully submitted,
Linda Pomeroy

ALTAR GUILD

The Altar Guild is at this time is a very small group in need of more help. The duties of the Guild are currently being done by Donna Gervickas and Linda Pomeroy. Bob Baranoski is always a big help and is frequently at church early and sets up for the service. There are also parishioners from the 11:30 service that assist Fr. Armando.

The responsibilities are to set up the altar for all worship services, clean up following the service, washing the small linens, monitoring the supplies and taking care of the sacristy (place where supplies are stored). We also change the hangings behind the altar with help from Joe.

Though it was always a ministry that the women of the Parish did, it is not a requirement. If you have a few minutes to spare before or after the service please speak to me. We need your help for this very important ministry.

Respectfully submitted,
Linda Pomeroy

BUILDING SECURITY (Volunteer Sextons)

Members of the Volunteer Building Security team in 2022 were Don Pomeroy, Chris Webber, and Jorge Astacio. These volunteers act as Sexton for meetings or events when our regular sexton is unavailable. These volunteer sextons cover one evening support group each week, and other occasions as need arises. Their job is to open the church and see to the needs of the users, and to the safety and security of the church. Please thank these members of the parish when you see them.

New volunteers are needed if the church is to continue to provide this important service to the community.
Please contact the church office for more information.

Respectfully submitted,
Church Office

CARD MINISTRY

Birthday cards are sent to elders sixty and over on their special day. These cards bring joy and happiness to all. A card means so much to each person. If you would like to be included, please contact Sarah Haines by telephone at 203-755-7590. Cards for illness or encouragement are available also. Don't let the increase in postage stamps deter you from contacting me. My card ministry is a delight to everyone.

Respectfully submitted,
Sarah Haines

FINANCE/EXECUTIVE COUNCIL

The Executive/Finance Council meets monthly throughout the year. The Council reviews finance reports and makes recommendations to the Vestry. This group also reviews parish issues and sets the Vestry agenda. It makes appropriate recommendations to the Vestry regarding these issues.

Members of this council during the past year were: Ken Baranoski, Don Pomeroy, John Decker, Jay Anthony, Lorraine Barker, and Lorene Castle.

Respectfully submitted,
John Decker, Treasurer

HISPANO-LATINO MINISTRY

This community is made up of three groups: those come from Dominican Republic, from Mexico and from Puerto Rico. It also is visited occasionally by Colombians, Salvadoreans, Ecuadorians. The average attendance is 35-40 people. During the year 1,737 communions were distributed, ten baptisms were celebrated and one sweet fifteen celebration.

The children's attendance to educational activities has been between 20-25 children. They have found a way to participate in the liturgy playing different percussion instruments.

This community wants to express its enthusiasm for the constant and open support from the Anglo Speaking congregation who are creating ways to contribute to develop the spirituality of these minorities.

As we know, music plays a special role in church life, and our main purpose is to create a small school of music for children using the resources we have. Currently, we have a very talented musician who plays the guitar in our celebrations. We expect to have some concrete results by the Easter Season.

There are other challenges we are facing. The most important has a close relationship with the future of The Episcopal Church tradition. In this community, as it is in other communities, the teaching is given to our children in Spanish, but our children understand mostly the English language. Adolescents and teenagers would prefer teaching in good English, but we do not have that possibility. So, our children when they get some independence, get other concerns out of the church. One possibility is to create teams who can teach in both languages. This is our intention for this year.

In Christ, our Lord,
The Rev. Armando Gonzalez

HOUSE COMMITTEE

The House Committee experienced yet another busy and productive year providing maintenance oversight of and to St. John's facilities which includes exterior property matters such as lawn care and parking lot care to name just a few. The House Committee membership, consisting of Neva Vigezzi, Donna Gervickas, Paul Hudson, Andrew Skipp and Junior Warden Don Pomeroy, remained committed to caring for these properties to the best of their abilities!

Listed below are but a few of the various activities our Sexton Joe Seaman accomplished during the year. These projects were outside of the normal housekeeping tasks that Joe completes on a weekly basis:

- Re-stained and polyurethaned all the woodwork in both the Library and Nursery including all doors.

- Cleaned and caulked the interior of all stain glass windows located on the ground floor of the Sanctuary. Painted all walls and masonry window jambs located on the main floor of the sanctuary.

- Replaced all the existing emergency lighting fixtures, which are located throughout the interior of our facilities, with new fixtures.

- Spread new mulch in all the flower beds.

- Completed the installation of the new signboard located at the front of the Church and placed masonry blocks to form a retaining wall in front of the sign.

- Assisted with the basement clean out of assorted debris and with the light bulb replacement of all light bulbs in the Sanctuary (excluding the Chancel area). All of the new bulbs, including the chandelier spot lights, are LEDs which burn brighter and cost less to do so.

Many thanks Joe for your efforts in maintaining the properties of St. Johns!

As has become a normal situation at St. Johns, roof and exterior masonry repairs were completed during the year. Cenaxo LLC located in Willington, CT, performed these needed repairs. The costs for these repairs were approximately \$15,000.00 which was supported by either operating and/or capital funds.

These roof and masonry issues resulted in numerous areas of plaster damage throughout the interior of our facilities. The repair of these damaged areas has been estimated and forwarded to the Diocesan Insurance Company. The estimate for these repairs is \$114,000.00. It is my hope that these repairs will commence as soon as the insurance provider responds to our loss claim.

On behalf of the House Committee, and me personally, many thanks to our Parish Administrator, Cindy Runge for her oversight of House issues and willingness in contacting our numerous vendors and suppliers whenever a House matter arises! Thank You So Much!

Respectfully Submitted,
Donald E. Pomeroy, Junior Warden

LAY EUCHARISTIC VISITORS

This is an important part of our ministry, especially as our congregation ages. LEVs are lay persons who, after the Celebration of the Eucharist, visit members of the parish who are unable to attend church. We presently are very much in need of more volunteers to serve in this ministry. Please let us know if you think this ministry is of interest to you.

Respectfully submitted,
Lorraine Barker

MUSIC MINISTRY

The Music Ministry continued to be reestablished in 2022. Currently this ministry is being supported on a self-signup basis for the 9:30 service. 9:30 service music is being provided by both paid and volunteer musicians. If you are interested in joining the Music Ministry as a performer, organizer, or supporter, please let Brian Ladden or the church office know.

Respectfully submitted,
Church Office

OUTREACH COMMITTEE

In 2022 the Outreach Committee was very committed to making a difference in the following ways:

- Support for the children in DCF care through our assigned social worker by providing Easter presents, gift cards for food, school supplies & school uniforms, Christmas gifts & gift cards for food and necessities.
- Support for GWIM by donations to the soup kitchen and food pantry, gift cards for use on Thanksgiving and Christmas.

Food Pantry-Parishioners can donate food all year long.

Items in demand are: canned tuna, beans, rice, soups (regular or instant), hot or cold cereal, pastas, spaghetti sauce, peanut butter, jellies, coffee, tea

Items can be brought to the church at Sunday services or to the church office during office hours.

- Donated to Integrated Refugee and Immigrant Services (IRIS) program to help settle refugee families.
- Donated to Swords to Plowshares Northeast program to melt guns into gardening tools
- Purchased and handed out food gift cards to the clients at the Hospitality Center in Waterbury.

The Committee is VERY GRATEFUL for all donations that have been received to help offset these costs.

Our Committee members are Lorraine Barker, Lorene Castle, Ellie Nunez, Nicole Nunez, Jeanne-Marie Hudson, LoriBeth Young.

We are ALWAYS looking for new members.

Sincerely,
Donna Gervickas
Chairwoman

MEDIA/TECHNOLOGY

St. John's has a website (www.stjohnsonthegreen.org), a Facebook page (www.facebook.com/stjohnsonthegreen), and live-streams the services on our website and YouTube. The church thanks Scott Moore for donating the technology which makes the website work; Steve Minkler for building, designing and maintaining it; Nick D'Emanuele of Endecom Business IT Solutions for getting us set up with cameras and streaming capabilities; and all others who have contributed photos, articles and documents.

If you are moderately tech savvy and would like to assist with the upkeep of the website and/or assist with the camera operations during services please speak with the church office.

Respectfully submitted,
Church Office

SAINT JOHN'S PARISH BY-LAWS

PREAMBLE

Saint John's Parish in the City of Waterbury, Connecticut, is a parish of the Diocese of Connecticut, a diocese of The Episcopal Church.

The purpose of these by-laws is to establish the structure of and rules by which the business of the Parish is conducted and to promote a better understanding among the parish membership as to how its business is carried out.

ARTICLE I

Canonical Precedence Saint John's Parish operates under and acknowledges the authority of the canons of the General Convention of The Episcopal Church and the "Constitution and Canons" of the Diocese of Connecticut (2013 Ed.) hereinafter referred to as the Canon(s). Nothing in these by-laws shall be construed to conflict with the forgoing and if such conflict is deemed to exist, the higher authority shall prevail.

ARTICLE II

All existing Standing Resolutions are hereby rescinded except: the Standing Resolution dated January 21, 1980, The Rev. Samuel A. Budde People's Endowment, and the Standing Resolution dated December 22, 2012, The Rev. Samuel A. Budde People's Endowment.

ARTICLE III

Membership Any person who has received the Sacrament of Holy Baptism, which has been recorded in this Parish and otherwise meets requirements of Canon I, Sections 4 and 5, is a member of this Parish. A member who is sixteen years of age or older is considered an adult member. Any member who has received the sacrament of Holy Communion in this Church at least three times during the preceding year is a Communicant. All Communicants sixteen years of age or older are adult communicants. An adult communicant who meets the requirements of Canon I, Section 6, is entitled to vote at any Parish meeting.

Within one month of the annual Parish meeting, the Parish Clerk shall submit to the Vestry the list of members previously entitled to vote along with recommendations for additions to or deletions from said list. The list as may be amended is then subject to approval by the Vestry, and the approved list shall be presented at the annual Parish meeting.

The Rector is considered a member of the Parish.

ARTICLE IV

Parish Meetings A Parish meeting of the membership shall be held annually for the purpose of electing Wardens, Parish Clerk, Treasurer, members of the Vestry and lay delegates to the Diocesan Convention and the ECCT's Northwest Region, as well as conducting such other business as lawfully may come before the meeting.

Said meeting shall be held on the fourth Sunday of January, or in the event of postponement for good cause, e.g. inclement weather, as determined by the Rector and Wardens, shall be held on another date not later than thirty days following the fourth Sunday in January as determined by the Rector and Wardens.

Special Parish meetings may be called by a vote of the Vestry or written petition of 10 percent of the members entitled to vote. The purpose for which the meeting is to be called shall be clearly stated and shall be in accordance with the canonical purposes for which a Parish meeting may be called.

A quorum for any Parish meeting shall consist of 15 percent of the members entitled to vote.

ARTICLE V

Nominations At the October meetings of the Vestry, a nominating committee shall be selected for the purpose of nominating officers of the Parish and others.

The Nominating Committee shall consist of not less than three or more than five members, two of whom shall be members of the Vestry other than a Warden, and one member from other than the Vestry.

Nominations shall be made for the following: Senior Warden, Junior Warden, Vestry Members, Parish Clerk, Treasurer, and lay delegates to Diocesan Convention and the ECCT's Northwest Region. Nominations shall be reported to the Parish Clerk not less than fourteen day prior to the annual Parish meeting, and shall be published and made available to the Parish office not less than seven days prior to the annual meeting.

Anyone under 18 years of age cannot be a Warden, officer or member of the Vestry. Nominations for any office may be made from the floor at the annual Parish meeting.

ARTICLE VI

Elections Elections at the annual Parish meeting shall be held for each office separately, except the elections of Vestry members for the same term of office which may be made collectively.

No proxy votes shall be permitted.

In the event of contested elections, the Parish Clerk shall distribute paper ballots and members shall write in the names of those for whom they wish to vote. No member shall vote for more nominees than the number of persons to be elected for a given office. Any ballots not cast in accordance with the foregoing shall be disallowed. To be elected, a nominee must receive a majority of the votes cast and if this is not the case, additional ballots shall be cast for those not receiving a majority vote until all offices are filled.

ARTICLE VII

Officers of the Parish The officers of the Parish are the Rector, the Wardens, Treasurer, Parish Clerk, and the Vestry.

One warden shall be known as the Senior Warden and the other, the Junior Warden. The Wardens are elected at the annual Parish meeting for a term of one year and may be re-elected for subsequent terms.

The Treasurer and Parish Clerk are elected for terms of one year and may be re-elected for subsequent terms.

A Vestry member is elected for a term of three years and may be re-elected for subsequent terms.

Although not officers of the Parish, lay delegates to the Diocesan Convention and the ECCT's Northwest Region, along with alternates, are elected for a term of three years and may be elected for one subsequent term.

Vacancies in any of the above offices, excluding the Rector, shall be filled in accordance with Canon I, Section 6. A vacancy shall be deemed to exist when after an examination of the facts of each case and notification of the officer in question, the Vestry shall so vote.

ARTICLE VIII

Duties of the Officers

Rector The Rector is the Executive Officer of the Parish and is responsible for the general oversight of Parish activities and canonically is the final authority on all matters relating to Liturgy, Music, Christian Education and activities related thereto. The Rector may establish standing or ad hoc committees or commissions relating to the foregoing and may appoint or remove members thereof.

The Rector or Priest in Charge shall be an ex officio member of all Parish commissions and committees, but shall not be included in the count when setting the size of the commission or committee.

The Rector shall preside at all Parish and Vestry meetings. In the absence of the Rector, the Senior Warden or Junior Warden in that order shall preside.

Wardens Wardens shall perform all duties as prescribed in these by-laws and shall in the case of a vacancy in the Rectorship perform the duties as set forth in Canon I, Section 6.

The Senior Warden shall chair the Finance Council and carry out other assignments of the Vestry in regard to the business and financial affairs of the Parish. The Senior Warden may serve as a non-voting member of any other committee of the Vestry.

The Junior Warden shall chair the House Committee and carry out other assignments of the Vestry with regard to the business and financial affairs of the Parish. The Junior Warden may serve as a non-voting member of any other committee of the Vestry.

Parish Clerk The Parish Clerk shall keep records of all Parish and Vestry meetings and in addition perform the duties set forth in these by-laws and in the Canons.

Treasurer The Treasurer shall be the custodian of all funds of the Parish entrusted to his care and shall disburse funds, pay bills, etc. in accordance with the approved budget or otherwise as directed by the Vestry. The Treasurer shall be responsible for the preparation of a report for each Vestry meeting and for the annual Parish meeting. The report shall detail income and expenditures for the period and shall indicate significant deviations from income or expenses as projected by the budget.

The Treasurer shall see that proper accounting procedures are followed, shall arrange for required audits and shall implement recommendations made by the auditors. During the temporary absence of the Treasurer, the Senior Warden shall carry out the duties of the Treasurer.

The Treasurer shall chair the Investment Committee, sit as a non-voting member of the Finance Committee, and carry out other assignments of the Vestry with regard to business and financial affairs.

The Treasurer shall attend Vestry meetings with the right and obligation to speak.

Officer Authority The Senior Warden, the Junior Warden, and the Treasurer shall each of them have the power and they are hereby authorized on behalf of the Parish to sign, countersign, and endorse all checks, notes, bills, certificates, bonds, deeds, mortgages, conveyances and instruments and documents of every kind coming to or going from this Parish in the transaction of its business, and to sell, transfer and assign any and all stocks and securities standing in the name of the

Parish, and received by the Parish as contributions to said Parish, and to execute any and all instruments necessary, proper, and desirable for the purpose.

ARTICLE IX

The Vestry The Vestry shall support ministries and missions set forth in the Parish Vision Statement. The Vestry, as Trustee, is charged with the responsibility for the direction, management and control of the business affairs of the Parish and for overseeing the maintenance and upkeep of church properties.

The Vestry shall establish and promulgate written rules of procedure including the establishment of standing or ad hoc committees, the scope and responsibilities of which shall be clearly stated. The Vestry may also dissolve said committees.

The Vestry shall consist of the Rector, ex officio, the Wardens, the Parish Clerk, and nine elected members, all of whom shall be members of the Parish entitled to vote. The nine elected Vestry members shall be elected for a period of three years and may succeed themselves. The terms of the Vestry shall be staggered such that three members are elected each year.

An elected member of the Vestry may also be elected to the office of Parish Clerk.

In the event of a vacancy the Vestry may appoint a new member to serve until the next annual Parish meeting. The appointment shall not preclude the election at the next Parish meeting of the appointed member to fill out the unexpired term to which he or she has been appointed, or to a full three year term as part of the class of three Vestry members to be elected in a given year.

Proxy votes shall not be allowed at Vestry meetings.

The Executive/Finance Council The Executive/Finance Council of St. John's shall consist of the Rector, current Vestry Officers (Senior Warden, Junior Warden, Treasurer, and Parish Clerk) the immediate Past Warden(s) and 3 at large parish members. Participation in the council is a requirement of current Vestry Officers as well as the immediate Past Warden(s). The at large members will be appointed onto the council by the Senior Warden and will serve for a term of one year with the option of re-appointment.

ARTICLE X

Income All monies received by the Parish shall be subject to the control of the Vestry and disbursed as approved by the Vestry except donations made for specific purposes which are the prerogatives of the Rector.

All monies received by the Parish shall be turned over to the Treasurer and held in account for the purpose intended. All disbursements shall be subject to procedures established by the Vestry.

ARTICLE XI

Amendments Amendments to these by-laws may be adopted at any Parish meeting and shall become effective immediately following an affirmative amendment vote at the Parish meeting. Amendments shall be approved by a two-thirds vote of the members present and entitled to vote.

Proposed amendments shall be submitted in writing to the Parish Clerk not less than fourteen days prior to an annual Parish meeting. They shall be available in the Parish office not less than seven days prior to the meeting and notice thereof shall be posted along with the notice of the meeting.

ARTICLE XII

Adoption and Effective Date Thereof

These by-laws shall become effective after the adjournment of the Parish Meeting at which they are adopted. They shall require a two-thirds vote of members present entitled to vote.

ARTICLE XIII

Review of By-Laws

The by-laws should be reviewed by a committee appointed by the Vestry no less than once every three years.

APPENDIX

Standing Resolution adopted at the annual Parish Meeting--January 21, 1980.

The Rev. Samuel A. Budde People's Endowment Beginning in 1981, the income from the Endowment Fund may be withdrawn and applied toward the Parish operating deficit or other purposes, with the consultation of the Finance Committee and by vote of two-thirds of the Vestry. Principal of the Fund may be withdrawn and used by a two-thirds vote of the Parish meeting.

Standing Resolution adopted at the Special Parish Meeting--December 22, 2012

The Rev. Samuel A. Budde People's Endowment St. John's will need to withdraw from the Budde Endowment Fund account in order to meet the obligations of the 2013 Operating Budget. Parish By-Laws require approval at a Parish Meeting to withdraw funds from the principal amount of the Budde Fund, therefore, be it resolved that by a Parish vote, the Vestry is hereby given the authority to make the necessary withdrawals beginning January 1, 2013.