

***St. John's Parish
Annual Meeting
February 21, 2021***



***Reunion Anual
de la Parroquia San Juan
21 de febrero 2021***



***16 Church Street
Waterbury, CT 06702***

203-754-3116

VISION STATEMENT

St. John's Episcopal Church is an open, inclusive,
God-centered parish:

Recognizing Christ in every person, supporting
each individual's Spiritual Journey, nurturing all



God's children in the peace of the Lord.
Creating a community of sacramental worship,
hospitality, and compassion.

Empowering people to serve and minister,

VISION

Iglesia Episcopal San Juan es una parroquia abierta,
inclusiva, centrada en Dios:

Reconociendo a Cristo en cada persona, apoyando el
viaje espiritual de cada individuo, cuidando todos los



hijos de Dios en la paz del Señor.

Creando a una comunidad de cultos sacramental,
hospitalidad y compasión.

Capacitando a las personas para servir y ministrar,
tendiendo la mano para sanar y hacer nuevo al mundo



AGENDA

- | | | |
|--|--|---|
| ◇ Adoption of the Roll of Voting Members and establishment of a quorum |Mr. Jay Anthony.....
Senior Warden | ◇ Aprobación de la lista de los miembros votantes y el establecimiento del quórum |
| ◇ The 2021 Annual Meeting of St. John's Parish convened | | ◇ La Reunión Anual del 2021 de la Parroquia San Juan se convocada |
| ◇ Vestry Elections and Acknowledgment of departing Vestry Members | | ◇ Elecciones de la Junta Parroquial y Reconocimiento de Junta Parroquial Los miembros que están dejando |
| ◇ Approval of the Minutes of the 2020 Annual Parish Meeting | | ◇ Aprobación de las Minutas de la Reunión Anual de la Parroquia del 2020 |
| ◇ 2020 Financial Report | Mr. John Decker | ◇ Informe Financiero del 2020 |
| ◇ Presentation of the 2021 Budget | Treasurer | ◇ Presentación del Presupuesto para el 2021 |
| ◇ Senior Warden Report |Mr. Jay Anthony.....
Senior Warden | ◇ Informe-Senior Warden |
| ◇ Junior Warden Report |Mr. Don Pomeroy.....
Junior Warden | ◇ Informe-Junior Warden |
| ◇ Questions/Comments |Mr. Jay Anthony.....
Senior Warden | ◇ Preguntas/Comentarios |
| ◇ Adjournment until January 23, 2022 | | ◇ Se levanta hasta el 23 de enero del 2022 |

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2021 VOTING LIST - St. John's Episcopal Church, Waterbury

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>LAST NAME</u>	<u>FIRST NAME</u>
Allard	Sandra	Gervickas	Donna	Nelson	Thomas
Anthony	Jay	Gervickas	Peter	Nunez	Ellie
Aquino	Leo	Gonzalez	Armando	Ortiz	Denise
Arroyo	Amanda	Gray	Unita	Paniagua	Richard
Arroyo	Donna	Haines	Sarah	Penalo	Rose
Arroyo	Elvin	Hanies-Geffert	Katherine	Polanco	Ramon
Atkins	Joe	Hamilton	Gale	Pomeroy	Donald
Baranoski	Jan	Hamilton	Thomas	Pomeroy	Linda
Baranoski	Ken	Havery	Bonnie	Regan	Sandra
Baranoski	Robert	Havery	Robert	Richards	Sherrie
Barker	Lorraine	Hernandez	Samuel	Rivera	Marta
Barratt	Wonder	Holcomb	Lester	Romano	Joyce
Basile	Sheila	Hollenstein	Doris	Samela	Sharon
Benjamin	Gabrielle	Holroyd	Marcia	Santa Maria	Roberta
Benjamin	Gertrude	Hudson	Jeanne-Marie	Santana	Maria
Benjamin	Israel	Hudson	Paul	Scipio	Sondra
Benjamin-Jeffrey	Jasmine	Huggins	Joan	Skipp	Andrew
Boroch	Christine	Jayaraj	Hamsa	Stevens	George
Browning	Elaine	John	Patrece	Stevens	Norma
Buckley	Monica	Julbe	Emerita	Stevenson	Jill
Budhram	Adamay	July	Bernice	Stolfi	Christine
Cabatingan	Ken	Kellogg	Peter	Thibodeau	Josephine
Carroll	Marian	Kosky	Holly	Toribio	Fernando
Carroll	Michael	Ladden	Brian	Toribio	Maritza
Castle	Lorene	Ladden	Lucylle	Torres	Carmen
Coffin	Maria	Lee	Richard	Vigezzi	Nalda
Colon	Librada	Madden	Ede-Jo	Vigezzi	Neva
Crump	Geneva	Maldonado	Evelyn	Waldren	David
Crump	Scott	Matthews	Victor	Waldren	Ellen
Decker	John	McDonald	Gerard	Waldren	Jessica
DeJesus	Altagracia	Miller	Scott	Webber	Brenda
Dominguez	Maria	Minkler	Karen	Webber	Christopher
Dover	Ena	Minkler	Rosemary	Webber	Jordan
Dover	Evanson	Minkler	Steven	Webber	Leo
Duguay	Robert	Mitchell	Janet	Webber	Michelle
Dunlap	Lois	Montalvo	Cintha	Webber	Shelby
Ferrarese	Nancy	Moody	Cheryl	White	Angela
Garcia	Luis	Moody	Stephen	White	Ryan
Gay	David	Nazario	Nestor	Young	Edgar
Gay	Diane	Nelson	Delmar	Young	LoriBeth
Geffert	Willis				

Elected Leaders and Vestry appointed replacements (as of January 1, 2021)

Office	Name	Term Expires (after Annual Meeting)
Senior Warden	Jay Anthony	2021
Junior Warden	Don Pomeroy	2021
Treasurer	John Decker	2021
Parish Clerk	Diane Gay	2021
 Vestry:	Ken Cabatingan	2021
	Scott Miller	2021
	Gerard McDonald	2021
	Amanda Arroyo	2022
	Donna Arroyo	2022
	Andrew Skipp	2022
	George Stevens	2023
	Samuel Hernandez	2023
	Neva Vigezzi	2023
	Marian Carroll	
Delegates to Diocesan Convention:	Karen Minkler	2021
	Don Pomeroy (alternate)	
Northwest Region Representative:	<i>vacant</i>	2021

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Committee Chairs and Coordinators (as of December 31, 2020)

Altar Flower Ministry	Linda Pomeroy
Altar Guild	Donna Gervickas
Building Security (Volunteer Sextons)	Don Pomeroy
Card Ministry	Sarah Haines
Finance Council	Jay Anthony
Hospitality Committee	Karen Minkler
House Committee	Don Pomeroy
Lay Eucharistic Visitors	Marian Carroll
Music Ministry	<i>vacant</i>
Outreach Committee	Donna Gervickas
Ushers	Jay Anthony
Website/Social Media	Steve Minkler / Jay Anthony

St. John's Staff

The Rev. Michael E. Carroll, Missional Priest

The Rev. Armando Gonzalez, Hispanic-Latino Missional Priest

Cindy Runge, Parish Administrative Assistant

Joe Seaman, Sexton

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Report of the Nominating Committee

Vestry Roster 2021-2022

Office	Name	Term Expires (after Annual Meeting)
Senior Warden	Ken Baranoski	2022
Junior Warden	Don Pomeroy	2022
Treasurer	John Decker	2022
Parish Clerk	Linda Pomeroy	2022
Assistant Parish Clerk	Lorene Castle	2022
Vestry:	Ken Cabatingan	2022
	Scott Miller	2022
	Gerard McDonald	2022
	Amanda Arroyo	2022
	Donna Arroyo	2022
	Andrew Skipp	2022
	George Stevens	2023
	Samuel Hernandez	2023
	Neva Vigezzi	2023
Delegates to Diocesan Convention:	Marian Carroll	
	Karen Minkler	2021
	Don Pomeroy (alternate)	
Northwest Region Representative:	<i>vacant</i>	2021

St. John's Parish Annual Meeting Minutes from January 26, 2020

Vestry and Officers Present: Jay Anthony - Sr. Warden, Lorraine Barker - Treasurer,
Linda Pomeroy - Clerk - ProTem, Ken Baranoski, Donna Gervickas,
Ken Cabatingan, Scott Miller, Amanda Arroyo, Donna Arroyo, John Decker.

A quorum of the Parish was present.

The meeting was called to order at 10:20a.m.

The secretary (Linda Pomeroy) cast one ballot. John Decker - Treasurer, Don Pomeroy - Jr. Warden, Jay Anthony - Sr. Warden, Diane Gay - Clerk

Acknowledgements were made for Ken Baranoski, Donna Gervickas, Linda Pomeroy and Lorraine Barker on leaving the Vestry.

Acknowledgements were made for George Stevens, Samuel Hernandez and Neva Vigezzi on being elected to the Vestry.

Jay Anthony spoke of Lorraine Barker and praised her work throughout the years of service.

A motion was made to accept Jay Anthony as Senior Warden by Donna Gervickas and seconded by Rob Duguay. Motion was carried. A motion was made to accept Don Pomeroy as Jr. Warden was made by Steve Minkler and seconded by Donna Gervickas. Motion carried. A motion to accept John Decker as Treasurer was made by Rob Duguay and Seconded by Donna Gervickas. Motion carried. A motion to accept Diane Gay as Clerk was made by Marian Carroll and seconded by Don Pomeroy. Motion carried.

The following were accepted as Delegates to Diocesan Convention: Marian Carroll, Karen Minkler and Don Pomeroy (as Alternate)

The minutes of the annual meeting of 2019 were read. A motion was made by Donna Gervickas and seconded by Paul Hudson to accept as presented provided a correction is made in changing the name of Cindy Jellinghaus to Sandy Jellinghaus.

The 2019 budget was read by Lorraine Barker. A motion to accept the budget made by Rob Duguay and seconded by Steve Minkler; motion passed.

Linda Pomeroy read the Banking Resolution as follows:

Whereas James M. Anthony, Senior Warden, Donald E. Pomeroy, Jr. Warden and John Decker, Treasurer are duly elected officers of the Parish of St. John's. At a meeting of the Parish held on January 26, 2020, James M. Anthony, Donald E. Pomeroy and John Decker are hereby authorized to sign checks, individually, for the funds held on behalf of St. John's at Bank of America (Account #385007209273 and Account #385019099099) and FD Community Federal Credit Union (Account # 19220)

A motion to accept the Resolution was made by Rob Duguay and seconded by Paul Hudson.

Jay Anthony read the Senior Warden's report.

Mike Carroll thanked those who worked diligently to keep the church going.

A Motion to adjourn the meeting was made by David Waldren and seconded by Donna Gervickas.

Respectfully Submitted,
Diane M. Gay, Clerk

Parish Statistics 2020

<u>Baptisms</u>	<u>Burials</u>	<u>Confirmations</u>	<u>Marriages</u>
Naylah Luz Brown	Charles Nicholas Dilullo	<i>none</i>	<i>none</i>
Sebastian Uruchima	Shirley Elwell		
	Betty Knightly		
	Judy M. Gray		
	Leo J. Thibodeau		
	Deborah Johnson		

Clergy Report

Dear Parishioners of St John's,

Words fail me in describing the events 2020 and how all of our lives were impacted. At this point I can only give thanks to God as so many of you are safe and well. Please be assured of my prayers for your continued health and well-being in the coming year.

As for St John's parish, along with many other Urban parishes, the pandemic has presented incredible challenges but also opportunities. Much like the lyrics of a well-known song, you can't have one without the other, or so it seems.

Our good news is that even during this time of great trial, we have had a dedicated core of volunteers, including church and civic leaders, architects, developers and engineers, collaborating on repurposing our parish house. Under consideration is a 14 apartment project that will provide an ongoing income for St John's Parish. It is designed to help offset church maintenance and upkeep cost in the future.

In the coming months we will need to plan, communicate and collaborate with City and Diocesan officials, and most importantly, one another, in order to address the challenging issues attendant with financing this ambitious plan. We will need the Holy Spirit to imbue us with generosity, vision and stout hearts to bring this project to fruition and help assure the future of St. John's in the center of Waterbury.

The next challenge and opportunity lies in the area of developing the next generation of leadership for our parish. Critical leadership positions on Vestry, Finance Council, House Committee (our building and grounds experts), Eucharist Visitors and Religious Education Music and Liturgy, Outreach and Technology etc. will all need to be filled in the future - if St. John's is to have a future. Our parish, much like Christianity itself, is not a spectator sport.

The whole point of responding to the challenges confronting us is to faithfully work as a community of disciples participating in God's mission of renewal and reconciliation in the power of the Holy Spirit. Our coming together and sharing God's mission through word and example means St. John's will continue to touch lives in our community and raise up disciples to continue God's work in the future.

On a personal note, I would like to thank Jay Anthony as he completes his service as our Senior Warden. No one I know has contributed more selflessly to our parish life than Jay. We have been deeply blessed by his leadership, commitment, intelligence and humor. I know he will continue to be a source of encouragement and support in the future.

I want to welcome Ken Baranoski as he assumes his role as Senior Warden. We are most fortunate to have Ken lead our dedicated group of church leaders, and I extend my deepest thanks for his willingness to serve us in this critically important role.

Thanking everyone on whom I rely everyday to function as a priest and a pastor would extend this report by pages and pages. You know who you are. I keep you in my heart and prayer each day as I accumulate an indebtedness that I will never be fully able to repay.

Faithfully yours,

Fr. Michael

(Rev. Michael Carroll, Missional Priest)

Informe Annual del Sacerdote

Queridos feligreses de St John's,

Las palabras me fallan al describir los eventos de 2020 y cómo se vieron afectadas todas nuestras vidas. En este punto, solo puedo dar gracias a Dios porque muchos de ustedes están sanos y salvos. Tenga la seguridad de mis oraciones por su salud y bienestar continuos durante el próximo año.

En cuanto a la parroquia de St John, junto con muchas otras parroquias urbanas, la pandemia ha presentado desafíos increíbles pero también oportunidades. Al igual que la letra de una canción conocida, no se puede tener una sin la otra, o eso parece.

Nuestra buena noticia es que incluso durante este tiempo de gran prueba, hemos tenido un núcleo dedicado de voluntarios, incluidos líderes eclesiásticos y cívicos, arquitectos, desarrolladores e ingenieros, que colaboran en la reutilización de nuestra casa parroquial. Se está considerando un proyecto de 14 apartamentos que proporcionará ingresos continuos a la parroquia de St John. Está diseñado para ayudar a compensar el mantenimiento de la iglesia y los costos de conservación en el futuro.

En los próximos meses, necesitaremos planificar, comunicarnos y colaborar con los funcionarios de la ciudad y la diócesis y, lo más importante, entre nosotros, para abordar los problemas desafiantes que conlleva la financiación de este ambicioso plan. Necesitaremos que el Espíritu Santo nos infunda generosidad, visión y corazones firmes para llevar a buen término este proyecto y ayudar a asegurar el futuro de St. John's en el centro de Waterbury.

El próximo desafío y oportunidad radica en el área de desarrollo de la próxima generación de liderazgo para nuestra parroquia. Los puestos críticos de liderazgo en la junta parroquial, el consejo de finanzas, el comité de la casa (nuestros expertos en edificios y terrenos), los visitantes de la eucaristía y la educación religiosa, música y liturgia, extensión y tecnología, etc., deberán ocuparse en el futuro, si nuestra parroquia continuase existir en el futuro. Nuestra parroquia, al igual que el cristianismo en sí, no es un deporte para espectadores.

El objetivo de responder a los desafíos que enfrentamos es trabajar fielmente como una comunidad de discípulos que participan en la misión de Dios de renovación y reconciliación en el poder del Espíritu Santo. Nuestro unirnos y compartir la misión de Dios a través de la palabra y el ejemplo significa que St. John's continuará tocando vidas en nuestra comunidad y creando discípulos para continuar la obra de Dios en el futuro.

En una nota personal, me gustaría agradecer a Jay Anthony por completar su servicio como nuestro Director Principal. Nadie que conozco ha contribuido más desinteresadamente a nuestra vida parroquial que Jay. Hemos

sido profundamente bendecidos por su liderazgo, compromiso, inteligencia y humor. Sé que seguirá siendo una fuente de aliento y apoyo en el futuro.

Quiero dar la bienvenida a Ken Baranoski en este momento de asumir director principal. Somos muy afortunados de tener a Ken al frente de nuestro dedicado grupo de líderes de la iglesia, y le agradezco más profundamente su disposición para servirnos en este papel de importancia crítica.

Agradecer a todos en quienes confío todos los días para que funcione como sacerdote y pastor ampliaría este informe por páginas y páginas. Tu sabes quien eres. Te guardo en mi corazón y en oración cada día mientras acumulo una deuda que nunca podré pagar por completo.

Fielmente tuyo,

P. Miguel

Reverendo Michael E. Carroll, Sacerdote Misional

Senior Warden's Message

What a year.

When I look back upon 2020, I feel a sense of accomplishment being a part of getting our Sunday worship services available to you using the technology available to us.

Is it the same? No it is not. But as I write this, I'm feeling the sense we are getting very close to being together again under the St. John's roof. Some of the vestiges of protection against COVID-19 will linger, social distancing, facial masks, hand disinfectants, etc. Sadly it has become a way of life for the past year.

To make it all happen, I thank Rev. Michael E. Carroll and his wife, Marian, and Rev. Armando Gonzalez for their diligence in celebrating Sunday services either from the church or from their home. To Don and Linda Pomeroy for weekly reporting for counting duties of your pledges and donations. To Steve Minkler, who not only runs a college but keeps us technologically in order whenever there are wires crossed or when music needs to be piped in. To the best church secretary, Cindy Runge (the real boss) keeping the office and the inner workings of St. John's humming along smoothly... and Joe Seaman, our Sexton and chief of maintenance who is busy rebuilding the church (just kidding, but he's talented enough to do it!).

Of course, nothing could continue without the brain trust known as The Vestry. Each year brings on three new members to serve a three year term as three members leave at the conclusion their term. Some have even requested to extend their term. Being on the vestry is rewarding and helps to educate the membership as to how an Episcopal church operates. The Vestry is our Board of Directors. I encourage anyone who reads this to consider giving it a go!

The 2021 Annual Meeting marks the end of my 5 years as Senior Warden. I will still be available for Vestry and Finance Council meetings because you just don't walk away from all this. There is too much going on! Besides, I've become quite fond of not leaving home for a meeting and instead having the meeting via Zoom!

But I do look forward to the day when we can all congregate once again at 16 Church Street. Stay well and wear your mask!

Jay Anthony

Senior Warden

Mensaje del Senior Warden

¡Qué año!

Cuando miro hacia atrás al 2020, experimento un sentido de logro al ser parte de que nuestros servicios de adoración dominicales estén disponibles para ustedes utilizando la tecnología disponible para nosotros.

¿Es lo mismo como antes? No, claro! Pero mientras escribo esto, tengo la expectativa de que estamos muy cerca de reunirnos de nuevo en la iglesia de St. Juan. Algunos de las practicas de protección contra COVID-19 perdurarán, distanciamiento social, mascarillas faciales, desinfectantes de manos, etc. Lamentablemente se ha convertido en una forma de vida desde hace un año.

Para que todo esto suceda, agradezco al Rev. Michael E. Carroll y su esposa, Marian, y al Rev. Armando González por su diligencia en celebrar los servicios dominicales ya sea desde la iglesia o desde su casa. A Don y Linda Pomeroy por los informes semanales y su contar las donaciones. A Steve Minkler, que no solo dirige una universidad, sino que nos mantiene tecnológicamente en orden siempre que hay cables efectivos o cuando se necesita escuchar música. A la mejor secretaria de la iglesia, Cindy Runge (la verdadera jefa) que se ocupa de la oficina y el funcionamiento interno de St. John's ... y Joe Seaman, nuestro Sexton y jefe de mantenimiento que está ocupado reconstruyendo la iglesia (es broma, ¡pero tiene el talento suficiente para hacerlo!).

Por supuesto, nada podría continuar sin el liderazco de la junta parroquial. Cada año se incorporan tres nuevos miembros para servir un mandato de tres años, ya que tres miembros salen al final de su mandato. Algunos incluso han solicitado ampliar su mandato. Estar en la junta es gratificante y ayuda a educar a los miembros sobre cómo funciona una iglesia episcopal. "El Vestry" es nuestra junta directiva. ¡Animo a cualquiera que lea esto a que considere darle una oportunidad!

La reunión anual de 2021 marca el final de mis 5 años como guardian (director) mayor. Todavía estaré disponible para las reuniones del Consejo de Vestry y Finanzas porque simplemente no te alejas de todo esto. ¡Están pasando demasiadas cosas! Además, me ha gustado mucho en no salir de casa para una reunión y, en cambio, tener la reunión a través de Zoom.

Pero espero con ansias el día en que todos podamos congregarnos una vez más a nuestra iglesia. ¡Mantente bien y usa tu máscara!

Jay Anthony
Senior Warden

Treasurer's Report

This year has been nothing but a challenge for all of us. It is a time we have never seen before. We each have been faced with so many obstacles financially and emotionally. But as with any challenge St John's overcame that and I thank you.

We began the year with anticipated deficit over \$96,000. By year end we reduced the deficit by over \$40,000 (this amount includes insurance receipts and PPP monies totaling almost \$20,000). This all could not have been done without the help from the parish and staff.

Our clergy, Fr Mike and Padre Armando have spent hours helping the church and its parishioners during this difficult time. I am thankful every day for their help and prayers as we battled this pandemic.

Our office and maintenance staff is the best! I cannot have done all I have done without their help. Cindy Runge and Joe Seaman go over and beyond each day to keep this church functioning.

Though this year has been different than others with the closure of the church and not participating in the usual fundraising we still were able to keep the church up and running and financial costs down.

Through the generosity of the parishioners, we received \$112,000 in pledges and offerings. This was a huge help for St John's.

The accomplishments of 2020 show how strong our parish is during challenging times and I know we will also overcome 2021 with your help and prayer. The Vestry approved the 2021 budget which includes a deficit of \$112,000. The Vestry also approved a plan to help this deficit. We will be withdrawing the allowed amount of 4.5% from our Budde Fund based on the recommendation of the diocese. The cash balance at the end of 2020 will also be carried over to offset the deficit. Lastly grants from the dioceses and the continued pledges will continue to help bring the deficit down throughout the year.

As I look back at 2020, I cannot be more thankful of the genericity the parishioners of St John's showed throughout the year. It shows that the St John's family is dedicated and willingly to conquer anything, even a pandemic. I am so proud to be part of this family and wish you all the best for 2021.

Respectfully Submitted,
John Decker, Treasurer

Budget Reports Year End 2020

1:40 PM
01/26/21
Cash Basis

**St. John's Parish
Balance Sheet
As of December 31, 2020**

	<u>Dec 31, 20</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · Cash and Cash Equivalents	
1004 · BOA General Operating-9273	88,440.57
1005 · Specified Use-9099	
1015 · Specified Use Subaccounts	
1016 · Outreach Funds	7,686.16
1017 · Saint John's Wings	5,118.55
1018 · Wheeler Fund	633.81
1019 · Music Ministry	4,833.10
1020 · Altar Flowers	8,357.38
1021 · Organ Fund	7,743.58
1022 · Fundraisers	1,343.78
1023 · Curtin Children's Fund	649.71
1024 · Columbarium Maintenance	763.80
1026 · 275th Anniversary Fund	37,541.39
1027 · Earth Ministry	405.67
1028 · Memorial	7,523.76
1029 · Major Gifts Campaign	6,440.25
1030 · Theological Education	4,970.04
1031 · Capital	79.63
1040 · Latino Ministerio	40.94
1041 · Burrall Close Fund	2,746.16
Total 1015 · Specified Use Subaccounts	<u>96,877.71</u>
Total 1005 · Specified Use-9099	96,877.71
1010 · Petty Cash	40.00
1035 · FD Community Credit Union	226,529.62
1055 · Rector's Discretionary Fnd 1122	3,012.05
Total 1000 · Cash and Cash Equivalents	<u>394,899.95</u>
Total Checking/Savings	<u>394,899.95</u>
Total Current Assets	394,899.95
Fixed Assets	
1400 · Land & Buildings	7,438,947.00
1410 · Furniture & Equipment	50,388.68
Total Fixed Assets	<u>7,489,335.68</u>
Other Assets	
1450 · Endowment Funds	
1452 · Budde Fund #04553	517,755.03
1455 · Designated Funds #04556	
Burrall Close	137,303.34
Couch Music	-35.86
Griffith Outreach	155,048.28
Lucy R. Smith Th Ed	117,247.73
Wheeler Music	25,702.27
Total 1455 · Designated Funds #04556	<u>435,265.76</u>
Total 1450 · Endowment Funds	953,020.79
Total Other Assets	<u>953,020.79</u>
TOTAL ASSETS	<u><u>8,837,256.42</u></u>

Budget Reports Year End 2020 (continued)

1:40 PM
01/26/21
Cash Basis

**St. John's Parish
Balance Sheet
As of December 31, 2020**

	<u>Dec 31, 20</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2040 - Refundable Key Deposit	400.00
Total Other Current Liabilities	<u>400.00</u>
Total Current Liabilities	400.00
Long Term Liabilities	
2200 - Loans	
2203 - Diocesan Loan 2020	53,381.38
Total 2200 - Loans	<u>53,381.38</u>
Total Long Term Liabilities	<u>53,381.38</u>
Total Liabilities	53,781.38
Equity	
3900 - Retained Earnings	8,733,033.23
Net Income	50,441.81
Total Equity	<u>8,783,475.04</u>
TOTAL LIABILITIES & EQUITY	<u><u>8,837,256.42</u></u>

Budget Reports Year End 2020 (continued)

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Cash Basis

**St. John's Parish
Profit & Loss Budget Performance
December 2020**

	<u>Dec 20</u>	<u>Budget</u>	<u>Jan - Dec 20</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Ordinary Income/Expense					
Income					
4000 · INCOME					
4010 · Pledges/Offerings					
4011 · Plate offering	125.00	1,141.67	8,523.90	13,700.00	13,700.00
4012 · Pledge Current	8,320.00	10,195.83	97,164.25	122,350.00	122,350.00
4014 · Easter offering	0.00	0.00	400.00	1,500.00	1,500.00
4015 · Christmas offering	965.00	1,800.00	965.00	1,800.00	1,800.00
4016 · Special services	0.00	166.67	907.00	2,000.00	2,000.00
4018 · Pledge Following Year	4,000.00	0.00	4,000.00	0.00	0.00
Total 4010 · Pledges/Offerings	<u>13,410.00</u>	<u>13,304.17</u>	<u>111,960.15</u>	<u>141,350.00</u>	<u>141,350.00</u>
4020 · Donations					
4021 · Parking lot	385.00	605.00	6,985.00	7,260.00	7,260.00
4022 · Room Donations	850.00	625.00	7,580.00	7,500.00	7,500.00
4023 · Grants	0.00	3,236.42	28,338.79	38,837.00	38,837.00
4024 · General Donations	0.00	833.33	5,128.04	10,000.00	10,000.00
4027 · Elton-Chipman	2,884.18	1,666.67	26,272.15	20,000.00	20,000.00
Total 4020 · Donations	<u>4,119.18</u>	<u>6,966.42</u>	<u>74,299.98</u>	<u>83,597.00</u>	<u>83,597.00</u>
Total 4000 · INCOME	<u>17,529.18</u>	<u>20,270.59</u>	<u>186,260.13</u>	<u>224,947.00</u>	<u>224,947.00</u>
4060 · Dividends and Interest	173.66	200.00	672.71	2,400.00	2,400.00
Total Income	<u>17,702.84</u>	<u>20,470.59</u>	<u>186,932.84</u>	<u>227,347.00</u>	<u>227,347.00</u>
Gross Profit	<u>17,702.84</u>	<u>20,470.59</u>	<u>186,932.84</u>	<u>227,347.00</u>	<u>227,347.00</u>
Expense					
6000 · DISBURSEMENTS					
6100 · Salaries & Benefits					
6110 · Insurance					
6113 · Workers Comp Insurance	39.00	41.67	468.00	500.00	500.00
Total 6110 · Insurance	<u>39.00</u>	<u>41.67</u>	<u>468.00</u>	<u>500.00</u>	<u>500.00</u>
6125 · Rector & Asst.					
6134 · Clergy Housing	576.87	1,028.67	8,016.86	12,344.00	12,344.00
6125 · Rector & Asst. - Other	1,938.66	1,525.00	18,006.09	18,300.00	18,300.00
Total 6125 · Rector & Asst.	<u>2,515.53</u>	<u>2,553.67</u>	<u>26,022.95</u>	<u>30,644.00</u>	<u>30,644.00</u>
6126 · Sexton & Assistants	1,690.00	1,708.33	15,730.00	20,500.00	20,500.00
6127 · Musicians	0.00	1,458.33	5,375.00	17,500.00	17,500.00
6128 · Office Administration	3,828.75	2,002.00	24,954.75	24,024.00	24,024.00
6130 · FICA (Employer's)	374.37	633.92	3,110.47	7,607.00	7,607.00
6132 · Pensions	160.19	529.00	4,159.78	6,348.00	6,348.00
6133 · Professional/Travel	0.00	41.67	0.00	500.00	500.00
6135 · Continuing Education	0.00	62.50	0.00	750.00	750.00
6150 · Casual Labor					
6151 · Supply/contract clergy	1,643.20	1,780.42	22,169.66	21,365.00	21,365.00
Total 6150 · Casual Labor	<u>1,643.20</u>	<u>1,780.42</u>	<u>22,169.66</u>	<u>21,365.00</u>	<u>21,365.00</u>
Total 6100 · Salaries & Benefits	<u>10,251.04</u>	<u>10,811.51</u>	<u>101,990.61</u>	<u>129,738.00</u>	<u>129,738.00</u>
6200 · Buildings					
6238 · Property Insurance	4,581.00	2,721.08	32,087.00	32,653.00	32,653.00
6239 · Fuel, Electric, Water	2,904.70	2,500.00	25,939.66	30,000.00	30,000.00
6240 · Maintenance					
6241 · Maintenance & Repairs	1,222.55	3,750.00	15,259.67	45,000.00	45,000.00
6242 · Major Repairs	24,088.00		35,938.00		
6244 · Snow Removal	0.00	833.33	585.00	10,000.00	10,000.00
Total 6240 · Maintenance	<u>25,310.55</u>	<u>4,583.33</u>	<u>51,782.67</u>	<u>55,000.00</u>	<u>55,000.00</u>

Budget Reports Year End 2020 (continued)

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Cash Basis

**St. John's Parish
Profit & Loss Budget Performance
December 2020**

	<u>Dec 20</u>	<u>Budget</u>	<u>Jan - Dec 20</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
6250 - Parish Hall					
6251 - Architectural Drawings	0.00		5,000.00		
Total 6250 - Parish Hall	<u>0.00</u>		<u>5,000.00</u>		
Total 6200 - Buildings	32,796.25	9,804.41	115,789.33	117,653.00	117,653.00
6300 - Office Expenses					
6301 - Accounting/Bookkeeping	15.75	833.33	7,248.25	10,000.00	10,000.00
6302 - Audits	0.00	166.67	2,000.00	2,000.00	2,000.00
6303 - Bank Fees	15.00	37.50	235.00	450.00	450.00
6305 - Computer	0.00		132.93		
6318 - Office, General	811.70	833.33	4,933.47	10,000.00	10,000.00
6327 - Property Tax	0.00		224.07		
Total 6300 - Office Expenses	<u>842.45</u>	<u>1,870.83</u>	<u>14,773.72</u>	<u>22,450.00</u>	<u>22,450.00</u>
6400 - Parish Programs					
6452 - Christian Formation	0.00	83.33	0.00	1,000.00	1,000.00
6454 - Parish Development	800.00	291.67	1,019.53	3,500.00	3,500.00
6456 - Liturgical Supplies	153.64	62.50	428.02	750.00	750.00
6457 - Music & Choir	0.00	62.50	339.60	750.00	750.00
6458 - Maint. of Instruments	555.75	433.33	1,563.75	5,200.00	5,200.00
6469 - Publications	38.00	16.67	168.50	200.00	200.00
6460 - Publicity & Advertising	16.00	62.50	378.00	750.00	750.00
6462 - Stewardship	244.06	50.00	544.06	600.00	600.00
6463 - Parish Hospitality	0.00	125.00	265.61	1,500.00	1,500.00
6471 - Family Ministry Development	0.00	83.33	0.00	1,000.00	1,000.00
6472 - Marketing - Church Growth	0.00	83.33	0.00	1,000.00	1,000.00
6473 - LGBTQ Ministry Development	0.00	83.33	0.00	1,000.00	1,000.00
Total 6400 - Parish Programs	<u>1,807.45</u>	<u>1,437.49</u>	<u>4,705.07</u>	<u>17,250.00</u>	<u>17,250.00</u>
6500 - Mission					
6567 - Diocesan Pledge	1,583.00	2,472.17	18,996.00	29,666.00	29,666.00
Total 6500 - Mission	<u>1,583.00</u>	<u>2,472.17</u>	<u>18,996.00</u>	<u>29,666.00</u>	<u>29,666.00</u>
6600 - Other Disbursements					
6611 - Diocesan Loan 2020 interest	156.88	159.33	1,454.23	1,912.00	1,912.00
6612 - Diocesan Loan 2020 principal	0.00	403.75	0.00	4,845.00	4,845.00
Total 6600 - Other Disbursements	<u>156.88</u>	<u>563.08</u>	<u>1,454.23</u>	<u>6,757.00</u>	<u>6,757.00</u>
Total 6000 - DISBURSEMENTS	<u>47,437.07</u>	<u>26,959.49</u>	<u>257,708.96</u>	<u>323,514.00</u>	<u>323,514.00</u>
Total Expense	<u>47,437.07</u>	<u>26,959.49</u>	<u>257,708.96</u>	<u>323,514.00</u>	<u>323,514.00</u>
Net Ordinary Income	-29,734.23	-6,488.90	-70,776.12	-96,167.00	-96,167.00
Other Income/Expense					
Other Income					
8000 - Investment					
8002 - Budde Fund	17,293.15		60,221.99		
8005 - Designated Funds	14,513.48		50,379.08		
Total 8000 - Investment	<u>31,806.63</u>		<u>110,601.07</u>		
8200 - Insurance Receipts	6,324.00		6,324.00		
8500 - Ministries Income					
8501 - Altar Flowers	0.00		230.00		
8502 - Outreach	470.00		655.11		
8503 - Fundraiser	0.00		942.00		
8504 - Music Ministry	250.00		295.41		
8505 - Saint Johns Wings	0.00		11.00		
8507 - Memorial Fund	0.00		150.00		
Total 8500 - Ministries Income	<u>720.00</u>		<u>2,283.52</u>		
8600 - PPP Loan-Forgiveness	0.00		13,341.00		
8700 - Rectors Discretionary Income	0.00		204.00		
Total Other Income	<u>38,850.63</u>		<u>132,753.59</u>		

Budget Reports Year End 2020 (continued)

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Cash Basis

St. John's Parish
Profit & Loss Budget Performance
December 2020

	<u>Dec 20</u>	<u>Budget</u>	<u>Jan - Dec 20</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Other Expense					
8300 - Ministries Expenditures					
8301 - Altar Flowers	0.00		247.50		
8302 - Outreach	1,641.71		8,322.71		
8306 - Fundraisers	-625.00		2,732.00		
8309 - Saint Johns Wings	0.00		233.45		
Total 8300 - Ministries Expenditures	<u>1,016.71</u>		<u>11,535.66</u>		
Total Other Expense	<u>1,016.71</u>		<u>11,535.66</u>		
Net Other Income	<u>37,833.92</u>		<u>121,217.93</u>		
Net Income	<u>8,099.69</u>	<u>-6,488.90</u>	<u>60,441.81</u>	<u>-96,167.00</u>	<u>-96,167.00</u>

2021 Budget

St John's 2021 Budget

approved by Vestry 12/17/2020

INCOME					
reference line	Item	2018	2019	2020	2021
1	Plate offering	12,000	15,000	13,700	10,000
2	Pledged	93,760	96,270	122,350	100,300
3	Easter offering	2,000	1,300	1,500	500
4	Christmas offering	2,000	1,700	1,800	500
5	Special services	1,500	2,000	2,000	1,000
6	Total - Pledges/Offerings	\$ 111,260	\$ 116,270	\$ 141,350	\$ 112,300
7	Parking lot	15,000	9,500	7,260	7,260
8	Room Donations	12,000	10,000	7,500	7,500
9	Grants	27,000	26,500	38,837	27,000
10	General Donations	2,500	2,500	10,000	7,500
11	Elton/Chipman Funds	22,000	22,000	20,000	22,000
12	Total - Donations	\$ 78,500	\$ 70,500	\$ 83,597	\$ 71,260
13	Endowment Investment Withdrawal	0	40,000	0	0
14	Total - Investment Income	\$ -	\$ 40,000	\$ -	\$ -
15	Interest Income	2,000	2,400	2,400	500
16	Miscellaneous	0	0	0	0
17	Total - Other	\$ 2,000	\$ 2,400	\$ 2,400	\$ 500
18	TOTAL INCOME	\$ 191,760	\$ 229,170	\$ 227,347	\$ 184,060

DISBURSEMENTS					
reference line	Item	2018	2019	2020	2021
19	Rector & Supply (Salary)	18,300	18,300	18,300	0
20	Clergy Housing	5,000	5,000	12,344	21,782
21	Sexton & Assistants	19,000	12,600	20,500	20,800
22	Music Ministry	11,700	16,700	17,500	10,000
23	Office Administration	20,800	23,000	24,024	24,024
24	Church School/Youth Ministry	0	0	0	0
25	FICA (Employer's Share)	4,675	5,700	7,607	3,429
26	Group Med & Dental Insurance	0	0	0	0
27	workers comp insurance	1,700	1,000	500	468
28	Pensions	5,600	5,600	6,348	2,241
29	Professional/Travel	800	2,000	500	500
30	Continuing Education	750	750	750	750
31	Casual Labor: Supply/Contract Clergy	21,461	21,361	21,365	21,365
32	Casual Labor: sexton/asst.	0	0	0	0
33	Total - Salaries & Benefits	\$ 109,786	\$ 112,011	\$ 129,738	\$ 105,359

continued

2021 Budget (continued)

St John's 2021 Budget

approved by Vestry 12/17/2020

DISBURSEMENTS continued

reference line	Item	2018	2019	2020	2021
34	Property Insurance	31,500	33,705	32,653	43,968
35	Fuel, Electric & Water	30,000	30,000	30,000	28,560
36	Maintenance & Repairs	37,000	37,000	45,000	45,000
37	Cleaning Service	0	0	0	0
38	Snow Removal	12,000	12,000	10,000	10,000
39	Housekeeping	5,000	5,000	0	0
40	Total - Buildings	\$ 115,500	\$ 117,705	\$ 117,653	\$ 127,528
41	Payroll Preparation	0	0	0	0
42	Accounting/Bookkeeping	10,000	10,000	10,000	9,000
43	Bank fees	450	450	450	264
44	Legal	4,000	4,000		
45	Audits	2,500	2,500	2,000	2,000
46	Office Expenses	10,000	10,000	10,000	7,500
47	Total - Office Admin.	\$ 26,950	\$ 26,950	\$ 22,450	18,764
48	Christian Formation	1,000	1,000	1,000	500
49	Parish Hospitality	1,500	1,500	1,500	750
50	Family Ministry Development			1,000	500
51	Marketing			1,000	500
52	LGBTQ Outreach			1,000	500
53	Library	0	0	0	0
54	Liturgical Supplies	750	750	750	750
55	Music & Choir	750	750	750	350
56	Maintenance of Instruments	4,000	4,000	5,200	3,000
57					
58	Parish Development	1,150	1,150	3,500	1,000
59	Publications	500	500	200	200
60	Publicity and Advertising	1,000	1,000	750	500
61	Stewardship	500	500	600	600
62					
63	Total - Parish Program Supplies	\$ 11,150	\$ 11,150	\$ 17,250	\$ 9,150
64	Diocesan Pledge	\$ 20,000	\$ 22,488	\$ 29,666	\$ 27,060
65	Diocesan Loan Repayment			6,757	8,660
66	Total - Other			\$ 6,757	\$ 8,660
67	TOTAL DISBURSEMENTS	\$ 283,386	\$ 290,304	\$ 323,514	\$ 296,521

68	TOTAL INCOME	\$ 191,760	\$ 229,170	\$ 227,347	\$ 184,060
69	TOTAL DISBURSEMENT	\$ 283,386	\$ 290,304	\$ 323,514	\$ 296,521
70	SURPLUS/(DEFICIT)	\$ (91,626)	\$ (61,134)	\$ (96,167)	\$ (112,461)

ALTAR FLOWER MINISTRY

The Altar Flower Ministry does not exist as a formal committee. I have taken on this Ministry and have made a few silk flower arrangements to be used throughout the year. Fresh flowers are used during both the Easter and Christmas Holidays.

I would like to thank those who have volunteered to come in at Easter and Christmas to help with the placement of flowers and the Greening of the Church for Christmas.

If anyone is interested in placing fresh flowers on the Alter on any given Sunday, please contact Cindy in the Parish Office and let her know.

Respectfully submitted,
Linda Pomeroy

ALTAR GUILD

The Altar Guild is responsible for preparing the altar for all worship services, clean up, linen care, monitor supplies and taking care of Sacristy. We have a very few people who work faithfully every week. This group needs more people to take part. Please contact the church office or see Donna Gervickas or one of the priest's on Sunday mornings.

Respectfully submitted,
Donna Gervickas, Altar Guild Directress

BUILDING SECURITY (Volunteer Sextons)

Members of the Volunteer Building Security team in 2020 were Don Pomeroy, David Waldren, and Chris Webber. These volunteers act as Sexton for meetings or events when our regular sexton is unavailable. During a normal non-pandemic year these volunteer sextons cover one evening support group each week, and other occasions as need arises. Their job is to open the church and see to the needs of the users, and to the safety and security of the church. Please thank these members of the parish when you see them.

New volunteers are welcome. Please call the church office for more information.

Respectfully submitted,
Church Office

CARD MINISTRY

Birthday cards are sent to elders sixty and over on their special day. These cards bring joy and happiness to all. A card means so much to each person. If you would like to be included, please contact Sarah Haines by telephone at 203-755-7590 or at the 9:30 service on Sunday (once in person worship resumes). Cards for illness or encouragement are available also. Don't let the increase in postage stamps deter you from contacting me.

My card ministry is a delight to everyone.

Respectfully submitted,
Sarah Haines

FINANCE/EXECUTIVE COUNCIL

The Executive/Finance Council meets monthly throughout the year. The Council reviews finance reports and makes recommendations to the Vestry. This group also reviews parish issues and sets the Vestry agenda. It makes appropriate recommendations to the Vestry regarding these issues.

Members of this council during the past year were: Rev. Michael Carroll, Jay Anthony, John Decker, Lorraine Barker, Don Pomeroy, Ken Baranoski, Steve Minkler and Lorene Castle.

Respectfully submitted,
John Decker, Treasurer

FOOD PANTRY

Parishioners can donate food for the food pantry all year long. Items in demand are: canned tuna, beans, rice, soups, instant soups, hot/cold cereal, pastas, spaghetti sauce, peanut butter, jellies, coffee, and tea. Please drop off any donations at the church during church office hours or bring to Sunday services (once we resume in person).

Thank you for your past and future contributions to help support those living with food insecurity in Waterbury.

Respectfully submitted,

Ellie Nuñez, St. John's Outreach GWIM Food Pantry Delegate

HOSPITALITY COMMITTEE

Hospitality- "the friendly and generous reception and entertainment of guests, visitors, or strangers"

Historically, Hospitality has done an outstanding job of providing delicious edible delights each Sunday's coffee hour following services. In the 2020 pandemic year, coffee hour did not take place once services went online. We look forward to the return of a form of a coffee hour gathering sometime in the future once public health conditions permit, and hope you will join us once again.

Respectfully submitted,

Karen Minkler, Hospitality Coordinator

HOUSE COMMITTEE

Unfortunately due to the Covid-19 pandemic the House Committee of St. Johns did not meet in person during 2020. However, not meeting did not prevent the House from functioning throughout the year.

Once again, as has been my past experiences of two previous terms as the Junior Warden of St. Johns, a large majority of my time was utilized tending to roof issues and the Church's heating plant.

First, a portion of the sanctuary roof, on the West Main Street side of the building, was damaged by the high winds from Hurricane Isaias. The costs to repair this damage were estimated at \$7,824.00 which was submitted to our property insurance adjuster and approved for payment less the deductible of \$3,750.00. Therefore, \$4074.00 of the estimated repair costs was funded by property insurance and the deductible repair cost was funded by assets of the Church. These repairs were contracted to Cenaxo, LLC and were completed by utilizing a 125' man lift.

Secondly, our Parish House roof required roofing repairs as well. Joe Seaman, our Sexton, and Cindy Runge, our Parish Administrator, expended a lot of effort placing plastic buckets, bins and plastic kiddie pools around the attic space attempting to catch numerous rain water leaks. Most of these leaks were repaired at a cost of \$18,183.00 and funded entirely by our Church's assets. The contract for both roof projects was awarded to Cenaxo, LLC located at 16 Tolland Turnpike, Willington, CT 06237. Cenaxo's Parish House repair proposal was for one week of exploratory and repairs utilizing an 80' man lift.

The last major repair expenditures were for much need repairs and upgrades to our heating plant facilities. The total costs for these repairs and equipment replacements amounted to \$13,003.00 less sale taxes.

I also want to take this opportunity, on behalf of the Parish to acknowledge the efforts of our Sexton, Joe Seaman, for his outstanding efforts in maintaining both the interior and exterior of our properties. Outside of the normal housekeeping duties, such as sweeping, mopping, dusting and restroom cleaning, Joe also completed the following:

- painted all exterior doors "red" which is an Episcopal tradition
- painted the entire Auditorium walls from floor to ceiling, painted all Auditorium window trim and caulked the windows both inside and out
- painted one half of the kitchen located off the Auditorium and replaced one half of the water damaged suspended ceiling

- painted the Counting Room, located off the second floor landing, including the window trim
- painted both rooms of the Church Office space
- painted the restroom, located off the Vesting Room, and our plumber removed and replaced the wash basin as well
- painted the three restrooms located off the Nursery
- stained and polyurethane all wood cabinets in the upper Sacristy and lower Sacristy
- removed and stored all hymnals, prayer books, kneelers and pew cushions from all the sanctuary pews as required by the Covid-19 Diocese policy; stained and polyurethaned the pew backrests of most pews in the sanctuary (a few remain to be completed)
- relined and renumbered all parking spaces in the Parking Lot
- patched and repaired numerous water leak area on the Parish House roof

On behalf of the House Committee and our Parishioners, I also want to give a special “shout-out” to our Parish Administrator, Cindy Runge, for all she does in keeping the Junior Warden advised of House issues and all the other little things that she does that go unrecognized by most such as helping Joe to place plastic containers to catch leaking water in the Parish House attic, dealing with numerous vendors such as the plumber, heating and roofing contractors to name but a few!!! “THANK YOU AND MAY GOD BLESS YOU, CINDY!!!”

Respectfully submitted,
Donald E. Pomeroy
Junior Warden

LAY EUCHARISTIC VISITORS

Lay Eucharistic Visitors (LEVs) assist the clergy by sharing the consecrated body and blood of our Lord Jesus Christ with those unable to attend worship services. The Eucharist is shared with people as part of “our common life and also for enriching our parish family by their sharing with us the food of our pilgrimage toward God.”

Due to Covid 19, we were unable to make any visits for most of 2020. We hope to continue the ministry when it is safe to do so. Anyone who is interested in joining this worthwhile ministry can email me at:
fermata@hotmail.com

Respectfully submitted,
Marian Carroll

LIBRARY

The library is currently without a caretaker. Anyone (or more to form a group) interested in taking on the task of the upkeep of the library, please contact the church office.

Please note that the library is accessible during church office hours and Sunday mornings (following any current pandemic restrictions).

Respectfully submitted,
Church Office

MUSIC MINISTRY

The Music Ministry during 2020 was muted by the pandemic. We look forward to once again being able to fill St. John’s space with music during Sunday services and varied performances. Steve Minkler had to step down from his role as Music Coordinator part way through the year due to time constraints but hopes to continue to participate with the ministry as his time allows.

If you are interested in joining the Music Ministry as a performer, organizer, or supporter, please let the church office know!

Respectfully submitted,
Church Office

OUTREACH COMMITTEE

The Outreach Committee in 2020 throughout the covid 19 pandemic was very committed to making a difference in the following ways:

- Support for the children in DCF care thru our assigned social worker. Easter presents, gift cards for food, gift cards for school uniforms, Christmas gifts and gift cards for food and necessities.
- Support for GWIM's children's program, Good Friday meals, gift cards for use on Thanksgiving and Christmas.
- Support for Waterbury Baptist Ministries with gift cards for use on Thanksgiving and Christmas.
- Donated supplies to the West Haven VA Hospital volunteer department to be given to the veterans in need.
- Donated supplies to Safe Haven.
- Donated to the Episcopal Relief Fund.

The Committee is very grateful for all donations that have been received to help offset these costs.

Committee members are Lorraine Barker, Lorene Castle, Ellie Nunez, George Stevens, Jean-Marie Hudson, Diane Gay, LoriBeth Young. New members are ALWAYS welcome. We also would like to thank Nicole Nunez for her endless assistance.

Sincerely,
Donna Gervickas
Chairwoman

USHERS

St. John's Ushers have customarily served their Church with pride and devotion. We customarily have approximately 10 ladies and gentlemen to call upon who have performed the following duties each Sunday morning and at special services.

- Parishioners and visitors are greeted as they arrive, presented with a service bulletin and if desired, assisted with seating.
- Members or guests of the parish are invited to present the elements for Communion.
- We collect and present the regular offering as well as donations for the food bank and soup kitchen.
- We take an attendance count and stand ready to assist parishioners, visitors and staff, should there be any need.

We welcome new members, who will find it a wonderful opportunity to participate with fellow parishioners and get a full view of our church services.

Respectfully submitted,
Jay Anthony
Head Usher, 2020

WEBSITE & SOCIAL MEDIA

St. John's has a website (www.stjohnsonthegreen.org), a Facebook page (www.facebook.com/stjohnsonthegreen) and an account with Remind.com (which allows people to sign up to receive text messages from the church for special events and weather-related information).

The church thanks Scott Moore for donating the technology which makes the website work, Steve Minkler for building, designing and maintaining it, and others who have contributed photos, articles and documents.

If you are moderately tech savvy and would like to assist with the upkeep of the website, please speak with Steve Minkler or the church office.

Respectfully submitted,
Church Office

SAINT JOHN'S PARISH BY-LAWS

PREAMBLE

Saint John's Parish in the City of Waterbury, Connecticut, is a parish of the Diocese of Connecticut, a diocese of The Episcopal Church.

The purpose of these by-laws is to establish the structure of and rules by which the business of the Parish is conducted and to promote a better understanding among the parish membership as to how its business is carried out.

ARTICLE I

Canonical Precedence Saint John's Parish operates under and acknowledges the authority of the canons of the General Convention of The Episcopal Church and the "Constitution and Canons" of the Diocese of Connecticut (2013 Ed.) hereinafter referred to as the Canon(s). Nothing in these by-laws shall be construed to conflict with the forgoing and if such conflict is deemed to exist, the higher authority shall prevail.

ARTICLE II

All existing Standing Resolutions are hereby rescinded except: the Standing Resolution dated January 21, 1980, The Rev. Samuel A. Budde People's Endowment, and the Standing Resolution dated December 22, 2012, The Rev. Samuel A. Budde People's Endowment.

ARTICLE III

Membership Any person who has received the Sacrament of Holy Baptism, which has been recorded in this Parish and otherwise meets requirements of Canon I, Sections 4 and 5, is a member of this Parish. A member who is sixteen years of age or older is considered an adult member. Any member who has received the sacrament of Holy Communion in this Church at least three times during the preceding year is a Communicant. All Communicants sixteen years of age or older are adult communicants. An adult communicant who meets the requirements of Canon I, Section 6, is entitled to vote at any Parish meeting.

Within one month of the annual Parish meeting, the Parish Clerk shall submit to the Vestry the list of members previously entitled to vote along with recommendations for additions to or deletions from said list. The list as may be amended is then subject to approval by the Vestry, and the approved list shall be presented at the annual Parish meeting.

The Rector is considered a member of the Parish.

ARTICLE IV

Parish Meetings A Parish meeting of the membership shall be held annually for the purpose of electing Wardens, Parish Clerk, Treasurer, members of the Vestry and lay delegates to the Diocesan Convention and the ECCT's Northwest Region, as well as conducting such other business as lawfully may come before the meeting.

Said meeting shall be held on the fourth Sunday of January, or in the event of postponement for good cause, e.g. inclement weather, as determined by the Rector and Wardens, shall be held on another date not later than thirty days following the fourth Sunday in January as determined by the Rector and Wardens.

Special Parish meetings may be called by a vote of the Vestry or written petition of 10 percent of the members entitled to vote. The purpose for which the meeting is to be called shall be clearly stated and shall be in accordance with the canonical purposes for which a Parish meeting may be called.

A quorum for any Parish meeting shall consist of 15 percent of the members entitled to vote.

ARTICLE V

Nominations At the October meetings of the Vestry, a nominating committee shall be selected for the purpose of nominating officers of the Parish and others.

The Nominating Committee shall consist of not less than three or more than five members, two of whom shall

be members of the Vestry other than a Warden, and one member from other than the Vestry.

Nominations shall be made for the following: Senior Warden, Junior Warden, Vestry Members, Parish Clerk, Treasurer, and lay delegates to Diocesan Convention and the ECCT's Northwest Region. Nominations shall be reported to the Parish Clerk not less than fourteen day prior to the annual Parish meeting, and shall be published and made available to the Parish office not less than seven days prior to the annual meeting.

Anyone under 18 years of age cannot be a Warden, officer or member of the Vestry. Nominations for any office may be made from the floor at the annual Parish meeting.

ARTICLE VI

Elections Elections at the annual Parish meeting shall be held for each office separately, except the elections of Vestry members for the same term of office which may be made collectively.

No proxy votes shall be permitted.

In the event of contested elections, the Parish Clerk shall distribute paper ballots and members shall write in the names of those for whom they wish to vote. No member shall vote for more nominees than the number of persons to be elected for a given office. Any ballots not cast in accordance with the foregoing shall be disallowed. To be elected, a nominee must receive a majority of the votes cast and if this is not the case, additional ballots shall be cast for those not receiving a majority vote until all offices are filled.

ARTICLE VII

Officers of the Parish The officers of the Parish are the Rector, the Wardens, Treasurer, Parish Clerk, and the Vestry.

One warden shall be known as the Senior Warden and the other, the Junior Warden. The Wardens are elected at the annual Parish meeting for a term of one year and may be re-elected for subsequent terms.

The Treasurer and Parish Clerk are elected for terms of one year and may be re-elected for subsequent terms.

A Vestry member is elected for a term of three years and may be re-elected for subsequent terms.

Although not officers of the Parish, lay delegates to the Diocesan Convention and the ECCT's Northwest Region, along with alternates, are elected for a term of three years and may be elected for one subsequent term.

Vacancies in any of the above offices, excluding the Rector, shall be filled in accordance with Canon I, Section 6. A vacancy shall be deemed to exist when after an examination of the facts of each case and notification of the officer in question, the Vestry shall so vote.

ARTICLE VIII

Duties of the Officers

Rector The Rector is the Executive Officer of the Parish and is responsible for the general oversight of Parish activities and canonically is the final authority on all matters relating to Liturgy, Music, Christian Education and activities related thereto. The Rector may establish standing or ad hoc committees or commissions relating to the foregoing and may appoint or remove members thereof.

The Rector or Priest in Charge shall be an ex officio member of all Parish commissions and committees, but shall not be included in the count when setting the size of the commission or committee.

The Rector shall preside at all Parish and Vestry meetings. In the absence of the Rector, the Senior Warden or Junior Warden in that order shall preside.

Wardens Wardens shall perform all duties as prescribed in these by-laws and shall in the case of a vacancy in the Rectorship perform the duties as set forth in Canon I, Section 6.

The Senior Warden shall chair the Finance Council and carry out other assignments of the Vestry in regard to the business and financial affairs of the Parish. The Senior Warden may serve as a non-voting member of any other committee of the Vestry.

The Junior Warden shall chair the House Committee and carry out other assignments of the Vestry with regard to the business and financial affairs of the Parish. The Junior Warden may serve as a non-voting member of any other committee of the Vestry.

Parish Clerk The Parish Clerk shall keep records of all Parish and Vestry meetings and in addition perform the duties set forth in these by-laws and in the Canons.

Treasurer The Treasurer shall be the custodian of all funds of the Parish entrusted to his care and shall disburse funds, pay bills, etc. in accordance with the approved budget or otherwise as directed by the Vestry. The Treasurer shall be responsible for the preparation of a report for each Vestry meeting and for the annual Parish meeting. The report shall detail income and expenditures for the period and shall indicate significant deviations from income or expenses as projected by the budget.

The Treasurer shall see that proper accounting procedures are followed, shall arrange for required audits and shall implement recommendations made by the auditors. During the temporary absence of the Treasurer, the Senior Warden shall carry out the duties of the Treasurer.

The Treasurer shall chair the Investment Committee, sit as a non-voting member of the Finance Committee, and carry out other assignments of the Vestry with regard to business and financial affairs.

The Treasurer shall attend Vestry meetings with the right and obligation to speak.

Officer Authority The Senior Warden, the Junior Warden, and the Treasurer shall each of them have the power and they are hereby authorized on behalf of the Parish to sign, countersign, and endorse all checks, notes, bills, certificates, bonds, deeds, mortgages, conveyances and instruments and documents of every kind coming to or going from this Parish in the transaction of its business, and to sell, transfer and assign any and all stocks and securities standing in the name of the Parish, and received by the Parish as contributions to said Parish, and to execute any and all instruments necessary, proper, and desirable for the purpose.

ARTICLE IX

The Vestry The Vestry shall support ministries and missions set forth in the Parish Vision Statement. The Vestry, as Trustee, is charged with the responsibility for the direction, management and control of the business affairs of the Parish and for overseeing the maintenance and upkeep of church properties.

The Vestry shall establish and promulgate written rules of procedure including the establishment of standing or ad hoc committees, the scope and responsibilities of which shall be clearly stated. The Vestry may also dissolve said committees.

The Vestry shall consist of the Rector, ex officio, the Wardens, the Parish Clerk, and nine elected members, all of whom shall be members of the Parish entitled to vote. The nine elected Vestry members shall be elected for a period of three years and may succeed themselves. The terms of the Vestry shall be staggered such that three members are elected each year.

An elected member of the Vestry may also be elected to the office of Parish Clerk.

In the event of a vacancy the Vestry may appoint a new member to serve until the next annual Parish meeting. The appointment shall not preclude the election at the next Parish meeting of the appointed member to fill out the unexpired term to which he or she has been appointed, or to a full three year term as part of the class of three Vestry members to be elected in a given year.

Proxy votes shall not be allowed at Vestry meetings.

The Executive/Finance Council The Executive/Finance Council of St. John's shall consist of the Rector, current Vestry Officers (Senior Warden, Junior Warden, Treasurer, and Parish Clerk) the immediate Past Warden(s) and 3 at large parish members. Participation in the council is a requirement of current Vestry Officers as well as the immediate Past Warden(s). The at large members will be appointed onto the council by the Senior Warden and will serve for a term of one year with the option of re-appointment.

ARTICLE X

Income All monies received by the Parish shall be subject to the control of the Vestry and disbursed as approved by the Vestry except donations made for specific purposes which are the prerogatives of the Rector.

All monies received by the Parish shall be turned over to the Treasurer and held in account for the purpose intended. All disbursements shall be subject to procedures established by the Vestry.

ARTICLE XI

Amendments Amendments to these by-laws may be adopted at any Parish meeting and shall become effective immediately following an affirmative amendment vote at the Parish meeting. Amendments shall be approved by a two-thirds vote of the members present and entitled to vote.

Proposed amendments shall be submitted in writing to the Parish Clerk not less than fourteen days prior to an annual Parish meeting. They shall be available in the Parish office not less than seven days prior to the meeting and notice thereof shall be posted along with the notice of the meeting.

ARTICLE XII

Adoption and Effective Date Thereof

These by-laws shall become effective after the adjournment of the Parish Meeting at which they are adopted. They shall require a two-thirds vote of members present entitled to vote.

ARTICLE XIII

Review of By-Laws

The by-laws should be reviewed by a committee appointed by the Vestry no less than once every three years.

APPENDIX

Standing Resolution adopted at the annual Parish Meeting--January 21, 1980.

The Rev. Samuel A. Budde People's Endowment Beginning in 1981, the income from the Endowment Fund may be withdrawn and applied toward the Parish operating deficit or other purposes, with the consultation of the Finance Committee and by vote of two-thirds of the Vestry. Principal of the Fund may be withdrawn and used by a two-thirds vote of the Parish meeting.

Standing Resolution adopted at the Special Parish Meeting--December 22, 2012

The Rev. Samuel A. Budde People's Endowment St. John's will need to withdraw from the Budde Endowment Fund account in order to meet the obligations of the 2013 Operating Budget. Parish By-Laws require approval at a Parish Meeting to withdraw funds from the principal amount of the Budde Fund, therefore, be it resolved that by a Parish vote, the Vestry is hereby given the authority to make the necessary withdrawals beginning January 1, 2013.

St. John's Episcopal Parish

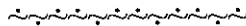
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website / sitio web: stjohnsonthegreen.org

FaceBook: St. John's Episcopal Church, Waterbury CT



Church Office hours: Mon., Tue., Wed. & Fri. 10am-3pm

Voice messages and emails are routinely checked.



Horario de oficina de la iglesia:

lunes, martes y miércoles & viernes 10 a.m.-3 p.m.

Se accede de manera rutinaria a los correos de voz y correos electrónicos.